



# Black History Month Grant Application



For more information:

Myriam-Morenike Djossou - Social Issues Commissioner ([sic@ams.queensu.ca](mailto:sic@ams.queensu.ca))

**Please complete the information sheet attached, answer the specified questions, and attach a copy of your constitution.**

## Eligibility for Application Approval

### *Required*

- The group must have a stated commitment to exploring, discussing and celebrating Blackness and the Black community, as well as challenging anti-Blackness at Queen's and in the larger community and culture
- Queen's students must play major roles in the organization and operation of the activity.
- Applicant and/or group must show satisfactory evidence of external/public credibility and have an adequate organizational structure. This will include evidence of financial plans and controls.
- Applicant organizations must be non-profit and they must not already receive operational funding from the AMS for the event/activity under consideration.
- Applicants must demonstrate financial need.
- Applicants must be prepared to provide public recognition of the joint assistance provided by the AMS and the University if requested to do so.
- Applicants must agree to be bound by the Queen's Code of Conduct.

### *Preferred Selection*

- Although activities targeted outside of the University community will be considered, activities which show the greatest benefit to students and the Queen's community will be favoured.
- The intent of the AMS is to provide seed-funding without any ongoing commitment (presumed or otherwise) to applicants. Projects which have received funding in the recent past which are not experiencing any significant changes will not be favoured.
- Evidence of confirmed partial funding will be viewed more favourably as would those which are part of matching grant proposal.

**Applications are due by November 25th, 2018 at 5:00pm**

**Please e-mail your completed application to [sic@ams.queensu.ca](mailto:sic@ams.queensu.ca)**

**GROUP INFORMATION**

Name of Applicant Group			
Number of Members			
Name of Contact Person		Telephone #	
Contact's Position in Group		Email	

**APPLICATION QUESTIONS**

**Please answer the following questions in full and attach to the application package.**

1. Describe your organization and its structure. Tell us what role Queen's students play within the organization, and demonstrate its affiliation with Queen's University.
2. Tell us what you are requesting funds for (e.g. Black History Month opening ceremony, programming event, speaker panel).
3. How does your project/organization contribute to the creation of safer and more accountable spaces for Black students on this campus and demonstrate commitment to combatting anti-Black racism?
4. How much money are you requesting? Attach a detailed budget and a timeline setting out estimated total revenues and expenditures for your proposal with your application.
5. Do you agree to produce a detailed report within six months of receipt of funding? If not, please specify on what time line you could report. If for any reason the funding is not used for the approved purpose do you agree to return the money to the AMS Black History Month Grant Fund?

**FOR BHM GRANT COMMITTEE MEMBERS ONLY**

Application Accepted?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date	
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