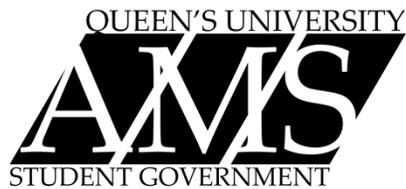




AMS Summer Assembly Agenda

Meeting of Friday June 12th, 2015



Prepared by Kanivanan Chinniah, President & Speaker of Assembly



Contents

Agenda.....	3
Motion Sheet.....	4
Appendix A: SICK Policy Updates.....	5



**AMS Assembly
Meeting of Friday, June 12, 2015
AMS Boardroom
3:00PM**

Agenda

1. Approval of Agenda of the meeting of June 12, 2015 [Motion 1]
2. New Business
 - *That AMS Assembly approve the amendments to Policy Manual II, Section K as seen in Appendix A: SICK Policy Updates.*



AMS Assembly
Meeting of Friday, June 12, 2015
AMS Boardroom
3:00PM

Motion Sheet

1. Moved by: Miriam Bart
Seconded by: Catherine Wright
That AMS Assembly approve the agenda for the Assembly meeting of June 12, 2015
2. Moved by: Alex Chung
Seconded by: Catherine Wright
That AMS Assembly approve the amendments to Policy Manual II, Section K as seen in Appendix A: SIC Policy Updates.



**AMS Assembly
Meeting of Friday, June 12, 2015
AMS Boardroom
3:00PM**

Appendix A: SICK Policy Updates

Part II, Section 2: Social Issues Commission

Part K: Accessibility Queen's

Section 1: Background and History

Accessibility Queen's (AQ), formerly the AMS Accessibility Taskforce, was established in 1983, and has worked for well over two decades to improve accessibility on campus for student with disabilities. Funded entirely by a mandatory \$3.00 student activity fee paid by both AMS and SGPS members, AQ implements both new and continuing initiatives designed to improve physical, academic and social accessibility for Queen's students across campus.

Examples of past capital projects initiated by AQ include the renovation of two ground floor washrooms in Dupuis Hall making them barrier free and wheelchair accessible; providing a lift to the stage in Grant Hall; the installation of four power door openers around campus; providing an accessible entrance to the AMS Food Centre; installing a wheelchair lift in Mac-Corry; making the first floor of the Grey House accessible; improving the accessibility of the washroom on the main floor in the JDUC; fixing a ramp outside the JDUC; and funding an accessible computer station in the JDUC near the elevator.

AQ has also addressed academic accessibility by purchasing equipment for the Adaptive Technology Lab in Stauffer Library; providing the exam centre in Mac-Corry with ergonomic work stations; and by advocating for special exam arrangements for students with disabilities.

Previous years have also seen AQ purchase resource guides to help students with disabilities access resources in the Kingston community and subsidize the cost of sign language course to make them more affordable for the average student. In 2005-2006, AQ established a \$100,000 endowment fund to provide students with disabilities bursary money to cover expenses endured because of their disability (i.e. adaptive technologies, transportation subsidies etc).

AQ has also successfully gained membership on the University's Accessibility Oversight committee, attended the National Educational Association of Disabled Students and conducted various Awareness Weeks to convey to the Queen's community the significant barriers still facing students on campus with disabilities.



AMS Assembly
Meeting of Friday, June 12, 2015
AMS Boardroom
3:00PM

Section 2: Mandate

- i) To make recommendations regarding the allocation of funding derived from the AMS Accessibility Fund student activity fee to campus projects and initiatives designed to enhance accessibility and to assist those students with special needs.
- ii) To act as a forum for the discussion of disability issues and to raise awareness and understanding of issues and difficulties faced by students with special needs.
- iii) To act as an advocate for students on relevant University bodies

Section 3: Membership

- a) One Chair or two co- Chairs
- b) No less than three additional committee members, as appointed by the Chair(s) or
- c) The exact number of committee members shall be decided by the Chair(s) in consultation with the Social Issues Commissioner.

Section 4: Chair Duties and Responsibilities

The Chair(s) of the Accessibility Queen's committee shall be accountable to the Social Issues Commissioner and responsible for:

- a) Developing an annual Strategic Plan and ensuring that the committee and its events are in accordance with the AMS Mission Statement to be submitted to the Social Issues Commissioner for approval.
- b) Adhering to all applicable policies of the Assembly, AMS Board, Senate, and other Queen's administrative bodies
- c) Overseeing the committee
- d) Ensuring the implementation of approved capital projects
- e) Attending bi-weekly meeting with the Social Issues Commissioner
- f) Submitting a written transition report
- g) Reporting and coordinating all financial activity with the Social Issues Commissioner



AMS Assembly
Meeting of Friday, June 12, 2015
AMS Boardroom
3:00PM

h) Submitting an annual budget, in consultation with the Social Issues Commissioner and VPUA, for AMS Board approval.

Section 5: Finances

a) There shall be an annual budget prepared by the Social Issues Commissioner and the AQ Chair and submitted to the AMS Board of Directors for approval.

b) There shall be an Accessibility Queen's Restricted Fund through which all revenues and expenses for AQ shall flow.

c) All operational expenditures and non-capital project expenditures shall require approval by the VPUA who shall be responsible for ensuring they are consistent with the AQ budget and mandate.

d) All capital project expenditures recommended by AQ shall require approval by a separate oversight body which shall exist for this sole purpose. The composition of this body shall be:

- i. Members of the Accessibility Queen's committee
- ii. AMS Social Issues Commissioner
- iii. Social Issues Deputy Commissioner – Human Rights

The Accessibility Queen's committee co-chairs shall be responsible for chairing this committee. The AMS Vice-President (University Affairs) and the Student Centre Officer shall also sit on this body in an advisory, non-voting capacity.

Insofar as the student activity fee monies reside in an AMS Restricted Fund, final approval from the AMS Board of Directors shall be required for all capital project allocations. The role of the Board in this regard shall be limited to ensuring that the proposed capital project expenditure(s) is congruent with the mandate of AQ, this policy, and the terms of the student fee that constitutes the revenue source for the AQ Restricted Fund.

e) There shall be three designated granting periods for the approval of expenditures from the Accessibility Fund. The first period shall occur in August reflecting the practical reality that for many university based projects, this is a period when it is optimal to identify and begin to implement new initiatives. Normally no more than 50% of available funding shall be allocated during this period. The second granting period shall occur during the fall term, extending into early January. The winter term



AMS Assembly
Meeting of Friday, June 12, 2015
AMS Boardroom
3:00PM

ending in April shall constitute the final period. Normally, the latter two periods shall each allocate roughly 25% from the fund. However, these percentages shall be regarded as guidelines and thus shall not unduly restrict the committee from exercising its discretion in recommending suitable recipients.

fe) The AQ budget shall include a provision for transportation subsidies. This funding shall be disbursed directly by the Registrar's Student Awards Office and shall exclusively pay for taxis for students with temporary mobility impairments. Eligible students shall register with Student Awards and provide relevant physician documentation with funding allocated on the basis of this assessment. The terms of this subsidy shall be:

Any Queen's student with a temporary mobility impairment who requires taxi assistance to and from classes or campus, shall be eligible for financial assistance from the AMS Emergency Taxi Fund up to a maximum of \$250 in one academic year. Financial need shall not in any way be a determinant of eligibility for accessing the fund.

gf) The AQ budget shall include a provision for a Disability Bursary which shall be made available to students who have applied through disability services. This funding shall be provided as compensation for AMS members paying the mandatory Kingston Transit student fee but who are unable to utilize this service and rather require the services of the Kingston Access Bus.

