



AMS Assembly Minutes

*Meeting of Thursday, March 5, 2015
Kingston City Hall*

Minutes are tentative until approved by AMS Assembly.

Attending:

AMS Executive - AMS President Allison Williams, AMS Vice-President Operations Justin Reekie, AMS Vice-President University Affairs Philip Lloyd

AMS Council - Academic Affairs Commissioner Colin Zarzour, Campus Activities Commissioner Michele Charlton, Commissioner of the Environment & Sustainability Leah Kelley, Commissioner of Internal Affairs Claire Cathro, Municipal Affairs Commissioner Ariel Aguilar, Social Issues Commissioner Emily Wong, Campus Services Director Kanivanan Chinniah, Hospitality and Safety Services Director Alex Marshall, Retail and Design Services Director Dylan Trebels,

Aesculapian Society – President Jonathan Cluett, Representative, Alessia Gallipolli

Arts & Science Undergraduate Society – President Adam Grotzky, Vice-President Blake Butler, Representative Andrew DiCapua, ASUS Representative, Quinn Giordano, Proxy for Representative Tamarra Wallace, Representative Rebecca Wieschkowski, Proxy for Representative Forrest Donaldson Representative Jason Verbeek, Proxy for Representative Liam Dowling



Commerce Society – President Kyle Beaudry, Proxy for VP External Dipesh Mistry, ComSoc VP Internal Betty Lu, Proxy for Representative Bhavik Vyas, Representative Christina Peric

Concurrent Education Students’ Association - CESA President Abbey Cressman, CESA Representative Dante Motillo, Representative Ellise Truong, Representative Adrian Chan.

Computing Students’ Association –President Erin Gallagher, Vice-President Christina Chan, Proxy for Representative Vinith Suriyakumar.

Engineering Society – Proxy for President Carolyn Fisher, EngSoc Representative Dylan Braam, Representative Jerry Haron, Representative Peter Liberty

MBA Students Society – President Joshua Hamilton, Vice-President Kamna Krishnan

Nursing Science Society – President Alexandra Palmeri, Vice-President Arryana Carkner

PHEKSA – President Jacob Bonafiglia, Vice-President University Affairs Mario Rotundo, Representative Matthew Nelms, Proxy for Representative Kat Telford.

Residence Society – President Nathan Utioh

Ex-Officios – Rector Mike Young, Undergraduate Student Trustee Andrew Aulthouse

Regrets:

Aesculapian Society Representative Zain Siddiqui, ASUS Representative Steven Patterson, ASUS, ASUS Representative Forrest Donaldson, ComSoc VP External Dipesh Mistry, ComSoc Representative Bhavik Vyas, COMPSA Representative Vinith Suriyakumar, EngSoc President Carolyn Fisher, EngSoc Vice-President Student Affairs Alex Savides, EngSoc Representative Chloe Harkness, PHEKSA Representative Kat Telford, Residence Society Representative Brittney Whallen, Undergraduate Student Trustee Andrew Aulthouse

Speaker Chris Casher (hereafter referred to as **Speaker**): Everyone who is a voting member please put up your placard.

1. Approval of agenda for the meeting of March 5th 2015



MOTION 1: That AMS Assembly approve the agenda for the meeting of March 5th 2015.

Moved by: Claire Cathro

Seconded by: Phil Lloyd

Motion (1) carries

For: all

Opposed: 0

2. Approval of the Minutes for the meeting of January 29th 2015

MOTION 2: That AMS Assembly approve the minutes for the meeting of February 12th 2015.

Moved by: Claire Cathro

Seconded by: Philip Lloyd

Motion (2) carries

For: all

Opposed: 0

3. Speaker's Business

Speaker: When you are speaking, please speak loudly. Second thing - we have AGM coming up next Tuesday March 10th, 8pm in Grant Hall. You guys may or may not have seen our great posters up! Please share the event and share it within your faculty society. Everyone gets a slice of pizza that comes. Please do your part! The new speaker will be elected at the special assembly held after our last one, April 1st, so if everyone is interested in being the speaker please come talk to me, I will gladly answer your questions.

4. Guest Speaker - Jill Scott-Vice Provost, Teaching and Learning

President Cluett: I did my undergrad at Waterloo, and when the program was brought to our school there they tried to introduce the e-portfolio and students weren't really receptive to it and no one really used it. I'm curious if there are examples of programs or schools that used the system effectively and what the implementation of that program makes the students more interested.

Jill Scott: What I said before, it only works if we work. Thinking about how we want to introduce and use these tools is really important, I have seen some really good uses of the portfolio but it has been directed. McMaster, for example, has a pilot for e-portfolios which has been quite successful. I have seen good use of the portfolio being used in specific programs. I agree that if you put it out there, it's not just going to take off like wildfire, you have to figure out ways to do that in best practice.

Rector Young: I was curious if there were any tools embedded in D2L and the platform that we're moving to that will help with this final piece of tracking student's success? I know it's a deeper tool than Moodle on some levels of tracking, and I was wondering if you were hoping to use that platform to help with some of the assessing tools you were talking about?

Jill Scott: Not right now, these are early days for D2L and their development of particular their learning outcome tools. They are working hard on it and particularly thinking about questions of accreditation of programs, I don't think they're really there yet in terms of assessing student learning. To track outcomes students are achieving, yes but there's a difference between tracking and assessing in a way that is valid. That said, I am pretty impressed with how they are going.

ComSoc Representative (?): As a commerce student I've been on D2L, and I find that about 90% of the functionality isn't used because it isn't user friendly. What is your plan to make sure students and faculty use this?

Jill Scott: This worries me a lot. There was a big study in the US that found that 90% of users use 10% of the functionality. I think a multi-prong approach is the best approach. I really do think it's up to student to advocate for better student used technology. We have to see this as just as important as the desk that we sit at. We need to ensure the faculties have the resources to meet those challenges

Member-At-Large Mason: Is Queen's looking at ways to bring the classroom into the tech-savvy world?

Jill Scott: All I can say is, the teaching-learning program makes a recommendation around the governance of what we call teaching focus faculty. What that means is faculty who can recruit very specifically because they are interested in teaching and are doing discipline based research on teaching. Yes, that's a recommendation and I think every university will have to do that. I think that teaching isn't learning by osmosis, I

think all the signs of teaching and learning will be a larger conversation on the political and provincial level. I think right now, we have to move towards a model where we have leaders in every department.

President Grotsky: Last time we spoke it was about different departments and how they grade, and how they grade differently in Arts & Science and how there is grade discrepancies between comparable departments. I was wondering if you thought that as more learning outcomes, as they get phased to the broader school will have a role in bringing those discrepancies closer as we grade more on outcomes and less on criteria that is not clearly defined.

Jill Scott: Good questions, how can it be with some disciplines end up with different GPAs. I'm not saying those discrepancies will change, it's very difficult. That's why I feel so strongly about how we should help students to tell their story.

President Williams: Thank you Jill for all your phenomenal work. Many of the things we are looking at are no small feat.

Jill Scott: Thank you, if you would like to get in touch my email is scottj@queensu.ca

Speaker: We'll move to president's report

5. Presidents Report

President Report: Only one thing to add to my report, thank you for making it to our special meeting on the topic of Richardson Stadium. For those of you who were unable to make it, not to worry, we have confirmed there will be more consultation with them in the future both with students at large and this body. As a follow up to this meeting I have already had a meeting with the provost and the principal and the Vice-Principal of University Relations and we have been assured that before design drawings come out there will be opportunity for students to be engaged through a website, town hall, and a formal meeting with this body.

6. Vice-Presidents Report

Vice-President Reekie: Just two things to add, number one, just want to say thank you to Commissioner Cathro and the assembly volunteers for all their hard work in organizing this meeting! Second thing, I always vaguely talk about the Student Care

survey in my reports and no one asks me questions! So, the student care survey - every year the Vice-President Operations comes in wanting to increase the communication plan for the health and dental for the year in terms of strategy and how to get that information to students. Just a brief overview, AMS used to do all the work for the communication strategy in house using our permanent staff as well so it moved to Student Care so now they do all student dental and health care -they do a lot of work for us. With that being said, because it's all being done with them in house in Montreal it's hard to get hands on decision making with them in terms of what happens in the year. I found it difficult to effectively work with students. I've worked with Student Care to put together a survey and it's all about how we've been communicating to you and how it affected you. Using that survey, moving forward I can dictate to Student Care for next year specifically how Queen's was helped. They're doing a lot of work on mental health coverage such as increasing psychology appointments. They're adding in the survey what is appropriate for students to pay and with that we can figure out how much we can cover. I'm really looking forward to that, and should be fun stuff!

Vice-President Lloyd: I also want to extend a big thank you to Ariel for planning tonight! A lot of the people in this room make top decision and I know Ariel and his commission work hard to help work with them. Last night marked the end of the number of in-person consultation sessions done by the Sexual Assault Prevention and Response Working Group and I know she was heavily involved in putting all those together so I want to thank Emily. I've written a few reports about the non-academic discipline MOU and making sure we're getting through that and making progress on it so one of those is with respect to the Student Code of Conduct with Solus. Starting next year, every time you log onto Solus, once a year, the Student Code of Conduct will pop up, an abridged version, and that will happen once a year and it was one strategy to make sure what was expected of students on campus. The Hazing Prevention Task Force has not met yet, I'll update more on that later. To plug the AGM next Tuesday, please get creative in ways you want to spread the word! At that meeting, we will have the AMS Staff Award - that award does carry a lot of good will.

7. Board of Directors Report

Chair Chishti: First of all, I want to let you all know, I'm supposed to let all my friends know about AGM, and these are all my friends! The Board updates are in my report other than that I'm moving the discussion I was going to have about electing shareholders to the Corporate General Meeting itself, it's more valuable when we are electing. Tuesday March 10th 5:30pm in New Med Building - voting on issues you all

really care about! You will get a full update on the health of the whole corporation! Everyone who is replacing you as well as yourself all get votes. Please let your successors know and please come out! Talking about the Underground, the Journal, CoGro, QP, all the services you truly care about- you get to vote on them and ask questions about them! There will be lots of great issues to engage on. You get to vote on next year's Board- we have 5 open position, you have a chance to get your say!

8. Senator's Report

Senator Rapos: Now that the election season has concluded I want to make sure each faculty society who has elected any new senators to send those names to me and the university secretary, so I can assist in the transition of the new Student Senate Caucus Chair whoever that is next year. Another bi-weekly reminder to apply for senate committee, deadline is March 12th. Senate committees are a great way to get involved with the student government. If you have any questions, please contact me!

9. Rector's Report

Rector Young: Wanted to let you know, AGM is next Tuesday. I would really encourage people to engage with the Board of Trustees if you haven't yet. If you have anything Board related, please get in contact with me! Just a few highlights, tuition numbers are being brought to Board and nothing looks out of line - the MBA tuition is going down - we will be asking about that. Secondly, the preliminary budget is being presented to the Board - we've been advocating really hard to make sure that as enrollment increases that student services budget and budget allocation increases. Proportionally speaking, the increase to student services are larger than any other proportional increase so that's a really good sign and we are happy with that, if you'd like to chat more about that I'd be happy to, it looks like administration has been listening to what we said at Board. In addition to Board, I'm running an event next Thursday on trans issues featuring a trans advocate speaker from the US. She will be coming next Thursday in Ellis at 7pm. I encourage everyone at Assembly to come to the event and encourage your peers. I'm really excited about this event and some panelists. All are welcome! I encourage you to look into attending or paying your respects to those Tricolor Recipients, please get those RSVPs in soon. The Student Leader Summit which the Principal and I are putting on, if any presidents did not get an invitation please let me know. You will get to engage with administration on the key issues that face Queen's students.

10. Board of Trustee's Report



Not present.

11. Statements by Members

Commissioner Cathro : I have a couple things, first I want to say thank you to Ariel for planning this, unfortunately this Assembly was not me. Also, my volunteers are great as always. Also, I circulated my mid-year review, I hope I provided a thorough look at the progress thus far on the goals in my goal plan. I'm happy to take any questions. Again I want to talk about AGM, I have a number of graphics you can send on your various social media sites, I would greatly appreciate if you could share it. We also have coupons for AGM, I can give them out! I also want to welcome our new MBA representatives, please make them feel welcome.

Commissioner Wong: I want to thank everyone who came out to the consultation meeting for Sexual Assault Working Group. The Principal and Chancellor came out, that was a really good show of support. Given the amount of discussion we've had about this, I'm disappointed I haven't seen more Assembly members. That being said, the consultation process is still going to please fill out the survey! Contact me for further details to get involved.

Commissioner Aguilar: I'd like to thank everyone for coming out tonight, another note, I just got notice from Stroud at the next city meeting there will be discussion to move away from the one garbage bag and one recycling limit. To move to a system where houses will receive 52 bag tags - you can learn to budget your waste. I've been asked by Councilor Stroud to present the AMS perspective on this - I don't have a lot of time for public consultation but happy to take your questions. There will be a pilot phase, the University District area. This is part of a larger review that the city is looking at. If you have any comments on this, happy to take any of your input for questions.

Vice-President Butler: Reading a statement on behalf of my predecessor: "On behalf of the Queen's University Muslim Students Association would like to extend a gracious thank you to the AMS Executive for attending our event Tuesday night, which sought to challenge mainstream depictions of Muslims and the Muslim community here in Canada. QUMSA, as well as the Muslim community here in Kingston appreciates their presence, recognizing that they're incredibly busy, especially given the current situation of transitioning next year's executive. A reminder to all members and elected student reps that Islam Awareness Week ends tomorrow, please visit the booths in the upper Ceilidh of the JDUC."



Commissioner Kelley: I want to let you guys know next week we are hosting a campaign. It started in the CES, and now has about 20 campuses across Canada involved, it's a project in partnership with the Suzuki Foundation. It's promoting the recognition of the right to a healthy environment as a human right in Canada, a right which is recognized in over 120 nations worldwide. If you guys are interested in knowing more, we will have a lot of presence on Facebook and you can check out the Sustainable Queen's website.

Vice-President Lloyd: Leah was being humble there when speaking of the blue-dot campaign but that fact that 20 schools are involved is completely due to her. I invite all of you to come out next week!

Commissioner Zarzour: I just want to give you a quick update on a couple advocacy issues. The pamphlet on the desk in front of you: the Ontario Undergraduate Student Alliance is an organization that represents us in the Ontario provincial government which lobbies and provides recommendations. This is some of OUSA's standing on tuition. We are reviewing the tuition policy on behalf of Queen's students and OUSA. The pamphlet in front of you is to get you familiar with it and how we can get students involved and what we think tuition should be used for. Also I want to let everybody know the 'terrace' on the second floor on Stauffer is being development to think about how we can make it more accessible.

Chair Chishti: If any of you are more interested in looking into the Library and Archives Master Plan, President Williams and I has a phenomenal debut in that video. But in general, you get to hear a lot about the future of library archives is at university which is exciting because it's more like study spaces, group spaces, outdoor spaces, possibly a cafe all those kinds of things - you can give your input so you should definitely check out LAMP.

12. Question Period

Vice-President Carkner: Question for Aguilar, you talked about the bag tags for the homes, how will it work for the apartment buildings?

Commissioner Aguilar: The proposal is still very preliminary. Those details will be worked out.



President Grotsky: Question for CAC, thank you for your mid-year review, can you expand on the EventBrite?

Commissioner Charlton: It's a new online payment system, were in a pilot project with it an 18 month trial period and so far it's been amazing. It's adding a lot more to having payments together with the option of online payment and payment in person. It gives us options for delegate experience such as customized emails and name tags. As we enter into April, we will talk about staying with that.

President Grotsky: Can Faculty Societies use that?

Commissioner Charlton: When we went into the trial session with them.. we pay for the system and paypal. During the trial, we get the prices low as possible- it is possible to talk about faculty society going into that that could lower the price.

President Cressman: For Cathro, on moving forward, I'm wondering if you could expand on the insurance update with clubs.

Commissioner Cathro: I think obviously implementing events sanctioning has made a big impact on our ability to mitigate risk; however, it's something that is fairly complicated and I think it's in a very extensive form. Definitely ways that we could address that and make it easier for clubs, I think there's room for that form to be adjusted so it's easier for clubs to fill out. As well, one thing that was in my plan for the Assistant Clubs Manager, was having a guide to insurance and event sanctioning for clubs so when they're planning an event, all that information is in one place. It's been put on the back burner because the Assistant Manager is taking over for me next year so I'm keeping her very busy as she transitions into this role. She's a perfect position to continue those projects with the Clubs Office next year and so that's a project that will definitely hopefully be implemented early fall next year.

13. Business Arising from the Minutes

MOTION 3: That AMS Assembly approve the second reading of the amendments to AMS Constitution Section 15: as seen in Appendix A: Studio Q.

Moved by: Dylan Trebels

Seconded by: Kanivanan Chinniah

Director Trebels: There have been no changes to the motion, it is the same that we discussed that assembly. Happy to take any questions

Motion (3) carries.

For: All

Opposed: 0

Abstentions: 0

14. New Business

MOTION 4: That AMS Assembly approve the ratification of Read Leask to the position of Academic Affairs Commission for 2015-2016.

Moved by: Catherine Wright

Seconded by: Kanivanan Chinniah

Member-At-Large Wright: I'm the incoming VP of University Affairs, tonight we are ratifying Read Leask as he couldn't be with us last assembly. He's consistently proven himself throughout the entire procedure- he is still transitioning so keep that in mind when asking questions.

President Grotsky: I was wondering what you think is the most important academic issue facing students?

Member-At-Large Leask: I don't think I can go into the details that this question deserves, however, I think in the situation that we are in as students we are facing a change in higher education in a variety of ways, I think these issue continue upon the finding synergies with the student learning experience.

Rector Young: How you plan to collaborate with the other commissions in the AMS on different initiatives and other things they might be up to in addition to the ways you might collaborate with different faculty societies and people in this room.

Member-At-Large Leask: I was fortunate enough to attend the terrace meeting, I believe I'm very fortunate to have the opportunity to work with incoming council. One thing I'm looking forward to, I think Commissioner Zarzour does a good job of this, is a form of academic caucus to get a feedback of all representatives, I hope to continue that.

Motion (4) carries

For: All
Opposed: 0
Abstentions: 0

MOTION 5: That AMS Assembly approve the ratification of Albert Kwan to the position of Judicial Affairs Director.

Moved by: Miriam Bart

Seconded by: Catherine Wright

Member-At-Large Bart: I am pleased to announce that I've hired Albert Kwan. He has proven himself above the other applicants. I am confident in his ability to work as a team and hopeful for the 2015-2016 success.

Commissioner Cathro: Can you choose your favorite pillar of non-academic discipline and explain why?

Member-At-Large Kwan: Restorative justice...

Vice-President Lloyd: How would you describe your personal management style?

Member-At-Large Kwan: I like to think of myself as a person leading a group and within a group - there's value in a collaborative group.

Motion (5) carries.

For: All
Opposed: 0
Abstentions: 0

MOTION 6: That AMS Assembly approve the ratification of Benjamin Bourne to the position of Clubs Manager for 2015-2016.

Moved by: Miriam Bart

Seconded by: Catherine Wright

Member-At-Large Bart: I have hired Benjamin Bourne, he is well aware of the challenges that the office faces...

Rector Young: I was wondering what you see is the value of student clubs and what that provides students in terms of broader learning experience for students?

Member-at-Large Bourne: I've been a member of many clubs, I've found that it has had an impact on my student experience

President Grotsky: If you had to cut one club, what would it be and why?

Member-at-Large Bourne: I won't say which club I would cut, I would say that clubs are involved with academic endeavors often with overlapping mandates could benefit from collaboration.

Motion (6) carries

For: All

Opposed: 0

Abstentions: 0

MOTION 7: That AMS Assembly approve the changes to AMS Policy Manual 2, Section 8 as seen in Appendix B: Bike and Boards management restructuring.

Moved by: Leah Kelley

Seconded by: Phillip Lloyd

Commissioner Kelley: As many of you know, Bikes and Boards has gone through a lot of changes, there's been a change in name and an increase in revenue. We rebranded and moved which has really helped with visibility on campus. A big portion of that revenue increase was because the shop was open in the summer. We did a pilot project to see how it would work in the summer and we had a part time salary which worked out really well; and there was demand for service. However, it's hard to expect volunteers to commit when they need full-time jobs in the summer. We are changing policy; we would like to create a Head Director position to reflect management services in the AMS. We would like to switch to one Head Director and two Assistant Directors. That Director will switch to an honoraria position in the fall. It naturally occurs that positions are on different levels. We want to acknowledge that fact. There are greater responsibilities- they're doing inventory, volunteer management. We would like policy to reflect that and to combine that- it's a yearlong position just like ORT. We're switching External Director to Marketing Director and a few other small changes.

Motion (7) carries.

For: All

Opposed: 0

Abstentions: 0

MOTION 8: That AMS Assembly approve the addition of Section 1, Part M: Queen's Live Music Committee to AMS Policy Manual 2 as seen in Appendix C: Queen's Live Music.

Moved by: Michelle Charlton

Seconded by: Danielle Kimmerly

Commissioner Charlton: I'm very excited to bring this motion to assembly. Just a background: the purpose of this committee to give this an operational background. Alex and I will be looking to adding QPOP into the CAC policy. In terms of Live at the Isabel, what's really exciting is that the Isabel is giving us control of what used to be their Alt series. This allows the AMS to put on two performances, one in winter and fall. This committee will be facilitating stakeholders, marketing, etc.

President Grotzky: As for the two live concerts, will they be student performers?

Commissioner Charlton: It's in development, but definitely to have focus on students. We have dedicated to make sure at least the openers are students.

Vice-President Lloyd: I do want to echo something that Charlton said, that this is one major step to bringing art into the CAC, it's being developed from the ground up it's very much in its infancy. If you do have feedback on how this committee can work to serve your students, we do want to hear about it. Please email Michele Charlton for any questions you have.

Vice-President Reekie: This year with QPOP in particular, it was very successful and we would like to encourage other faculty societies to get involved - let us know how we can be relevant to your faculty society. We need your feedback especially because we're in the infancy stages.

President Cressman: In terms of the committee member, if there is any more specifics about what that committee will look like?

Commissioner Charlton: Along the lines of AMS volunteer positions.

Representative Braam: It seems very vague in the word of how it's selected, is that typically the range of in policy?

Commissioner Cathro: That's pretty consistent with what all the other policy says in policy manual 2 as to how people would be selected.

Motion (8) carries.

For: All

Opposed: 0

Abstentions: 0

MOTION 9: That AMS Assembly approve the amendments to AMS Policy Manual 1, Section 3: Student Fee Eligibility, as seen in Appendix D: Dolla Dolla Billz.

Moved by: Claire Cathro

Seconded by: Phillip Lloyd

Commissioner Cathro: I'm really excited about this policy change - student fees is an area where we see confusion about every year over what is eligible and not eligible. Justin, Phil, Greg and I have been looking about how we can make our policy more extensive about what is eligible and what isn't - it is difficult because university is expensive and it doesn't help to have one hundred 25 cent student fees tacked on top of that. This allows to have a bit more oversight as to what is eligible to be a student fee. I would love to have a thorough discussion on this. One of the big changes - some fees are designated as non-reviewable; however, this does become problematic when the fee changes significantly and there's no oversight for what that fee covers or what it was supposed to cover - now it is built into policy that if we change our requirements or the group changes how they're using that fee, we have to ability to review that fee to make sure it is still transparent/accountable to what students voted on. Other one is around eligibility, before we had general statements and now we've now split that into external fees - outside the university and internal fees - within the university. The reason for doing that was that internal fees already have built in structures to make sure they're being spent transparently, and external groups have a bit more that they need to prove that they're providing services on campus etc, so we've included more broad and more policy on what external groups have to provide and that they're not replicating student services and that all AMS members are eligible to receive services or benefits from that external group and as well they have to prove a service that isn't available on campus or have an on campus presence. You can look at the wording and ways we can make that better. In addition, we've created additional stipulations about what all fees have to do, first one: all student fees must enhance or contribute to student life, other one: student fees can't be established under the pretext of establishing programming or opportunities to students and then

donate that money to an external organization or charity. If the money is being donated to another charity obviously students weren't voting on that so it's something money shouldn't be going towards. We want to ensure fees are being created for a purpose and are used for that purpose. We also stipulated that fees cannot be for commercial purposes or otherwise for for-profit activities. We've made it so that the onus is on the group to demonstrate their eligibility. We expect that student groups or external groups take the time research what they need to do to demonstrate that they respect the student dollars and policy and meet the requirements. The priority of the CIA and VP Ops is to ensure that they believe this fee will be used in an accountable and a transparent way. Obviously, Assembly always has the power to overturn the VP Ops decisions. When we come before referendum we give you a list of fees that have and have not made the ballot they think Justin or I haven't done the job. Also we've added the stipulation that fees created through AGM must submit a 300 essay as to where the money will go the same way that we have in the referendum process. When it goes up for triennial review we see the measure of accountability. We also made some small amendments to stale dated cheques and when they need to be picked up, Vice President Reekie can probably speak to that better than I can.

Vice-President Reekie: We added two sections, one, a timeline when a student fee cheque must be picked up from the AMS offices and when they must be cashed in on your end. Recognizing, that some stale dated cheques, in terms of student fee pickup, when I send the email you have one month to pick it up from the AMS offices which is extremely generous and they're very accessible they are right at the front office of the AMS. If it is not picked up within one month, we will allocate back to the AMS Membership Bursary Fund and it will be removed from the student fee slate next year. That being said, unless VP Operations determines there were mitigating circumstances, so for example, the date of the cheque might be issue December 1st and that means they have until December 31st and obviously we are all on break during the holidays so that wouldn't be considered a month of issue so that would be up to my discretion but once again Assembly can overturn that decision. The student fee cheque deposit, basically you have six months-that is a very long time. If you do not deposit, it will go to membership bursary fund and you will not be on the student fee slate next year. Recognizing that you spent one year advocating for the student fee that students paid you for and that it's in the next fiscal year it would not be okay to re-issue the cheque because you're now using a different student fee's money to pay for the cheque again because it's in a different fiscal year.



Commissioner Cathro: I realized I was supposed to make one change, I'm going to raise an amendment to Section 2 on eligibility. Strike "more than". I find that friendly so it would now read "one of the following"

Seconded by: Phillip Lloyd

Speaker: Middle of page 50.

Representative Braam: In the opening Commissioner Cathro mentioned that fees would be reviewed to see if the fee was being spent. What oversight exists to make sure they are being spent? Who is in charge of this oversight? Will results of this review be available to assembly?

Commissioner Cathro: You're talking about fees that are non-reviewable? Currently, if the fee is non reviewable, unless that organization brings it forward again asking for more money, there is no review that takes place. So this would be the same process as triennial review fees, but basically it would go through review by VP Ops and Internal Affairs providing the budget, etc., the 300 word description and questions, and then those results would be brought forward to Assembly and Assembly would decide how to proceed. That clause would be invoked if we change our policy or if they change their fee. I recognize that there might be some confusion about what the review process would look like so I'm happy to put some wording in there that would clarify.

Proxy: Wondering if I could have clarification of the fees you mentioned. I thought only internal groups would receive student funds, what's an external group?

Commissioner Cathro: There are a number of external groups, specifically such as the Dawn House Women's Shelter, the organization that runs the shelter has said they that they have many Queen's student that use the shelter during the year – it's not a service on campus. HIV/AIDS Regional Service does provide service to Queen's students as well. Sexual Assault Centre Kingston as well. Many are similar in mandate in providing service to campus.

Representative Liberty: On non-reviewable fees, wondering if we have any systems in place to consider fees essential? What if in, say, 10 years, a service isn't essential to student life anymore?

Commissioner Cathro: I think that is something interesting, I will note that in 1994 the Ontario government legislated that ancillary non-tuition related student fees had to be

established through an institution wide protocol that involved the student union/student government. The protocol set up at Queen's establishes some of those specific fees that are already outlined there, as the fees are designated non-reviewable, so if we were to change some of those and what is considered an essential fee, that's a larger discussion that must happen with the University protocol it establishes those fees as something that's critical – it's solely not an AMS decision.

President Williams: One thing I would note, if there is an egregious spending error with that or if they are substantially breaking the terms that are in that protocol the AMS does have the ability to recommend to the Board of Trustees they not receive that fee. The policy that is there is not as stringent as our own, it does sort of generally refer back to our governance processes so if they break our policy there's an argument to be made.

Proxy: Looking at non-reviewable fees, I'm really happy with what's there. Question with Queen's Athletics and Recreation being non-reviewable, I'm not sure if it should be at the same level as Queen's Health Counselling and Disability Services being non reviewable.

President Williams: There is a proposal from the AMS in line with many of the things that we've seen that proposes some changes to the structure of the A&R fee, I will say because this was a legislative responsibility we are not in a position where we have much political power to take them out of that agreement. There are things we can do to amend that to make sure the fee is more fair. We certainly agree there are questions there.

Vice-President Savides: Question regarding the timeline for fees and clubs - I was wondering the reasoning behind not giving the club their money, also moving that student fee from the slate next year, speaking as someone who represents a lot of clubs, it kind of means bad managing practices from one year would negatively affect the next year for the club which itself may not be bad.

Vice-President Reekie: Currently in policy is that if you don't pick it up by the 1st Friday of winter semester classes in the first week you're off the student fee slate so basically one month when you get your email.

Commissioner Cathro: Going back to the point about the review process for non-reviewable fees,, where a fee is designated as non-reviewable. I move to amend the wording to include: "if such a situation arises, triennial review validation protocol shall be followed and the results shall be referred to Assembly for decision making."

Seconded by: Dylan Braam

Commissioner Cathro: Not friendly, for the sake of debate.

Vice-President Reekie: [to Savides] I forgot to add this, if anything this is helping the club because now adding that reason if that month was unfair or if that committee was gone exchange there's more flexibility there.

Speaker: Adds more protocol. Opening discussion to amendment.

Representative Liberty: Not sure if this addresses how we will review it.

Commissioner Cathro: Are you looking for what we would do in the process of reviewing it? Like what the process would like? Or how we find the fees that are not being spent appropriately?

Representative Liberty: Second one

Commissioner Cathro: If we change our policies, we can review. The second situation being, if it is determined there is a fee that isn't being used as requested, many of those fees that are outlined there their budgetary process and financials are reviewed by bodies which have student representation on it that would be able to notify this body.

Amendment carries.

For: All

Opposed: 0

Abstentions: 0

Speaker: Continue debate including this amendment.

Representative Haron: Correct me if I'm wrong, Walkhome fee being non reviewable?

Vice-President Reekie: All of our corporate fees are handled with Board of Directors as directed by Assembly. They have the board to review them

Commissioner Cathro: Thank you for all of your debate, I hope this clarifies things moving forward.

Motion (9) carries.

For: All
Opposed: 0
Abstentions: 0

MOTION 10: That AMS Assembly approve the first reading of the amendments to AMS Constitution Section 17: External Alignment Committee as seen in Appendix E: External Alignment

Moved by: Allison Williams
Seconded by: Phillip Lloyd

President Williams: This is a first reading that will hopefully on the second reading be accompanied by a policy amendment that goes into further depth. What this is on the subject of, it's a special committee on external alignment, this is a committee that assess and reviews alignment of AMS with external group and for federal, provincial bodies. Right now the only one we are aligned with is OUSA. We also had a trial membership with Canadian Alliance of Student Associations. Purpose of this committee is to every three years when one of those groups is reviewed, to provide a report of our relationship with and the status of our membership with the group, cost-benefit analysis, bring it to Assembly and if we will continue with that relationship. We have had issues in the past, instead of occurring every year, will occur in the year prior to review whether or to Assembly continuing with that group. Last sentence needs an amendment, should say "on the subject of." Summary, purpose of this is to make the report more cohesive. Hopefully a better tool for Assembly to assess. There is a provision in the policy that will allow for this Assembly at any point, should it be concerned with our affiliation with a group, to put forward a review process by striking this committee.

Vice-President Lloyd: Make the amendment that President Williams proposed, with respect to the last line.
Seconded by: President Palmeri

President Williams: Friendly.

Commissioner Cathro: Please read the last sentence... "on the subject of membership renewal"

Representative (?): What faculty has the AMS taken in alignment?

President Williams: That's exactly what the committee is providing us. Currently we are with OUSA they put together very comprehensive research documents. They have direct access to all the big decision makers. Everything from tuition to financial assistance. OUSA is largely credited with tuition, there are a number of areas where they have been substantially deciding student experience. Only has 7 schools affiliated with it. The AMS has a direct hand in the most respected student organization.

Commissioner Zarzour: I just want to say that OUSA has been incredibly valuable to us, beyond what Alli said, if anyone has specific questions and how you can leverage OUSA, I am happy to sit down and talk with you.

Senator Rapos: This committee -does it review potential membership in other external affiliations?

President Williams: I'm looking at the wording here now... I would say it doesn't specific that review is more existing, it's covered under here. Happy to make a friendly amendment.

Proxy Tseng: I want to speak on this, last year the council decided to get rid of external Society and Director of External Communications, who made a lot of contact points with bodies that are on the provincial scale such as ESCO and CFES. In doing that, we struck our External Committee. Really useful in making sure the student dollar is used properly, we're in favor for sure of this!

Commissioner Zarzour: Could we amend it now?

(President Utioh speaking rights passed to) **Commissioner Zarzour:** I would like to say that I'm happy that we can use this committee, in the case of the EngSoc, it could also be used to assess, without necessarily operating every year, I encourage all faculties to continue use of this.

Representative Braam: I move that we amend...

Speaker: We are discussing a new amendment.

President Williams: I propose that the motion read "or wishes to become affiliated with" to the sentence.

Seconded by: Eric Rapos

President Williams: Friendly

Speaker: Please add in the second line 17.1.5 “or wishes to become affiliated with” to be “ on the subject of status of membership”

Motion (10) carries.

For: all

Opposed: 0

Abstentions: 0

MOTION 11: The AMS Assembly approve the amendments to AMS Policy Manual 1, Section 2: Assembly Policy as seen in Appendix F: Motions of Reconsideration.

Moved by: Claire Cathro

Seconded by: Phillip Lloyd

Commissioner Cathro: This came out of the last assembly that we had, when we reviewed assembly procedures at the end of the year- reconsiderations of the motion. You can raise an intent to reconsider a motion, there is the ability to say we should reconsider this at a later date. That was the motion we proposed at the beginning of the year, all this is doing is making the distinction between a procedural motion and substantive motion. Rather than raising intent, means that if there’s a motion to reconsider, it would be dealt with immediately. There were some things shifted around so it looks a little different, but does the same thing as I explained.

Motion (11) carries

For: all

Opposed: 0

Abstentions: 0

Commissioner Cathro: We passed an amendment at the beginning of the year that constitutional amendments can only be carried at the last year. Our next assembly is our second last assembly, your time is running out if you want to bring forward a constitutional amendment. If you want to talk about wording, my office door is always open. I’ll extend any constitutional amendments deadline for the AGM to tonight at midnight. If you want to add it, you have a few more hours. That’s all.

Speaker: Will someone motion to adjourn?

Moved by: Dylan Braam
Seconded by: Joshua Hamilton

*Assembly adjourns at 9:08pm ***

