



AMS Assembly Minutes

*Meeting of Thursday October 2nd, 2014
McLaughlin Room, JDUC*

Minutes are tentative until approved by the Assembly.

Attending:

AMS Executive - AMS President Allison Williams, Vice-President Operations Justin Reekie, Vice-President University Affairs Philip Lloyd

AMS Council - Academic Affairs Commissioner Colin Zarzour, Campus Activities Commissioner Michele Charlton, Commissioner of the Environment & Sustainability Leah Kelley, Commissioner of Internal Affairs Claire Cathro, Municipal Affairs Commissioner Ariel Aguilar, Social Issues Commissioner Emily Wong, Campus Services Director Kanivanan Chinniah, Hospitality and Safety Services Director Alex Marshall, Retail and Design Services Director Dylan Trebels

Ex-Officios –Board of Directors Vice-Chair Mike Blair, University Rector Mike Young, Undergraduate Student Trustee Andrew Aulthouse, Student Senate Caucus Vice-Chair Emily Townshend

Aesculapian Society – President Elect Jonathan Cluett, Representative Alessia Gallipoli, Representative Zain Siddiqui.

Arts & Science Undergraduate Society – President Adam Grotzky, Vice-President Blake Butler, Representative Andrew DiCapua, Representative Quinn Giordano, Representative Steven Patterson, Representative Tamarra Wallace, Representative Rebecca Wieschkowski, Proxy Alyssa McLeod

Commerce Society – Proxy for President Kyle Beaudry, VP External Dipesh Mistry, Proxy for VP Internal Betty Lu, Proxy for Representative Bhavik Vyas, Representative Ana Lopez

Concurrent Education Students' Association - President Abbey Cressman, Representative Dante Motillo, Representative Ellise Truong, Proxy for Representative Adrian Chan.

Computing Students' Association – President Erin Gallagher, Vice-President Christina Chan, Representative Vinith Suriyakumar.

Engineering Society - President Carolyn Fisher, Vice-President Student Affairs Alex Savides, Representative Dylan Braam, Representative Peter Liberty, Representative Jerry Haron, Representative Chloe Harkness

MBA Students Society – Proxy for President Richard Wing, Vice-President Thom Brennan

Nursing Science Society – President Reghan Walsh, Vice-President Erin Coghlan

PHEKSA – President Jacob Bonafiglia, Vice-President University Affairs Mario Rotundo, Representative Danielle Polak, Representative Kat Telford

Residence Society – President Nathan Utioh, Representative Brittney Whalen,

Regrets:

Board of Directors Chair Tuba Chishti, Student Senate Caucus Chair Eric Rapos, SGPS President Kevin Weiner, ComSoc President Kyle Beaudry, ComSoc Vice-President Internal Betty Lu, ComSoc Representative Bhavik Vyas, CESA Representative Adrian Chan, MBA President Richard Wing.

**Meeting commenced at 7:03PM*

Speaker Chris Casher (hereafter referred to as **Speaker**): Welcome and opening remarks.

1. Approval of the agenda for the meeting of October 2nd 2014

MOTION ONE: That AMS Assembly approve the agenda for the assembly meeting of October 2nd 2014.

Moved by: Commissioner of Internal Affairs Claire Cathro

Seconded by: Vice President University Affairs Phillip Lloyd

Speaker: By the way everyone, we're not going to be raising the discussion topic from the table as the mover is sick and therefore unable to make the meeting tonight.

Motion carries.

2. Approval of the Minutes

MOTION TWO: AMS assembly approve minutes September 18 2014

Motion carries

3. Speaker's Business

Speaker: We'll now be electing a deputy speaker, their role is to fulfill the Speaker's duties if I cannot make it. Opening up the floor to nominations. Any nominations?

Representative Wallace and **Vice-President Savides** nominated and accept.

Vice-President Butler and **Vice-President Rotunda** decline nomination.

Vice-Chair Blair: What relevant experience do you have that would make you a good speaker?

Wallace: Previous experience in highschool.

Savides: Speaker before on EngSoc council.

Vice-President Lloyd: Why should this body exist?

Vice-President Savides: Without it there is no way we can get students to represent students. It allows students to work towards problem affecting students

Representative Wallace: It is very important that the student population is represented. I want to support student leadership that effect administration and the student population.

Speaker: We'll now moved to the vote.

Vice-President Savides elected as Deputy Speaker.

4. Guest Speaker – Ontario Undergraduate Student Alliance

5. President's Report – Allison Williams

President Williams: Adding to my report. Queens Centre Working group met. I have a task to carry out.

6. Vice-President's Reports

a. Vice-President Operations – Justin Reekie

Vice-President Reekie: Just to add to my report, the Chief Student Constable is stepping down effective immediately due to personal issues. The new Chief Student Constable will be hired shortly. Also just a reminder that QPOP is tomorrow and Saturday, big thank you to EngSoc for all the work they've done on this.

b. Vice-President University Affairs – Philip Lloyd

Vice-President Lloyd: Nothing to add.

7. Board of Directors Report- Vice-Chair Mike Blair

Vice-Chair Blair: 3 notes on the report. Updates from the September 20th meeting of the Board: Goal plans of the services have been passed. Amendment was made to allow for contracted security guards for pub bans. Approved by board. In the report, there is a link for a scheduling app. Email board@ams.queensu.ca if you would like to speak to Tuba.

8. Student Senate Caucus Report – Vice-Chair Emily Townshend

Vice-Chair Townshend: Motions passed, highlights include passing guidelines: all nominees must be Queen's alumni, new chairs, ratification, and changings to SLC constitution. Senate has announced probation of Commerce Orientation week as well.

Rector Young: Point of information regarding honorary degrees for Queens alumni for 2017?

Speaker: Given that Rector young and Trustee Aulhouse did not submit reports, we will have to have a 2/3rds vote to allow them to speak to their reports. Do we have a motion?

Motion by Vice-President Lloyd.

Motion carries.

9. University Rector Report – Mike Young

Rector Young: Did not submit report. Getting closer to homecoming, looking forward to AMS festival. I encourage everyone to come out to the festival planned by the AMS. Start thinking about Tricolour Award nominations. Tricolour is highest award given to students. I will be attending a conference for board chairs and university secretaries to

Speak about student health and wellness. I will be reporting on how that goes. I met with University Secretariat and Ombudsmen and I am putting together a terms of reference for Rector for Queen's, there is lots of fine tuning to do.

10. Undergraduate Student Trustee Report – Andrew Aulthouse

Trustee Aulthouse: Board of Trustees took place on September 19th. Update: Board approved University 2014/2014 audited financial statements, report from Dean of Law School in what's going on in their school, also worth nothing we heard from Associate VP International going over international plan for the university. The day after Board was the Board-Senate Retreat, brought together top two governing bodies at Queen's. Talking about entrepreneurship and shared services.

Speaker: Just a note in case I seem really draconian - in policy, you must submit your report and if you do not, there needs to be a 2/3rd majority vote in order for you to speak to it.

11. Statements by Members

Speaker: Moving on to Statements by member. Opening the floor to members at large or members of assembly

Commissioner Zarzour: I discussed this briefly at the last meeting, if your constituents or you are paying lab fees that don't include something you keep, they are out of order. Please let your constituents know they do not have to pay these fees.

Commissioner Cathro: Just a reminder, next assembly is happening on a Tuesday due to scheduling conflicts with homecoming. Also, November 13th is 'Bring a Friend to Assembly' and that meeting will be held in Wallace Hall.

President Utioh: The first year experience fund is now open, targeted for first year students. There is \$21,000 to be given out

President Grotsky: Can I open the agenda?

Speaker: Do we have a motion to open the agenda?

Moved by: President Grotsky

Seconded by: Vice-President Butler

Motion carries.

President Grotsky: Move omnibus Motions 4-9, 22, 12 and 14, the three deletions and, 13, 15, and 16 the three amendments. It will also allow a 5 minute opening for commissioners on their budgets and any questions

Speaker: All for omnibusing motions 4-9?

Motion carries.

Speaker: All for omnibusing motions 11,12,14?

Motion carries.

Speaker: All for omnibusing motions 13,15,16?

Motion carries.

President Grotsky: Motion to close the agenda
Seconded by: Vice-President Butler

Motion carries.

Speaker: Any other statements by members? Seeing none. Moving into question period.
Any questions?

12. Question period

President Grotsky: Question for Vice-President Lloyd. In your report you talked about NAD and provostial authority, could you explain what this is?

Vice-President Lloyd: As outlined in SARD Policy, the Provost may take any case submitted out of the hands of any non-academic discipline system at his will. In the agreement signed in 2012 it was stated that a mechanism for informing the original system should be clarified. Looking to clarify what that entails in the case that that happens. Trying to find ways we can improve.

Vice-President Butler: Follow up, could you explain why that was signed between us and Provost?

Vice-President Lloyd: Sorry I should have clarified, that clause was already in NAD policy in 2012, and it's been there forever so it was not signed out of blue. It had already existed. Just saying that a mechanism for notification should be determined.

President Utioh: Another question about NAD - what is the online database you mentioned in the report?

Vice-President Lloyd: Good question. In the 2012 agreement it was included to start a cross-system database that would allow other systems to access records from ResSoc, Athletics and Rec, the AMS and the SGPS. In terms as to how we use that database is still being decided.

Speaker: Any further questions?

Representative Lopez: Wondering on the status of assembly finance assembly? I was under the impression it was supposed to meet twice before budgets were passed.

Vice-President Lloyd: It states that the Finance Committee will meet to discuss the Assembly budget twice, we're not passing the Assembly budget tonight, just the commission budgets. Unfortunately there isn't time with the way the finance committee is struck. That was not done in time which was my fault. Even if we had, there were new terms of reference that needed to solidify and we're passing the second reading tonight. In the future, we will be meeting whenever all the representatives get back to me about availability

Representative Wallace: Will the recommendations be sent to any external body?

Williams: The Shared Service Platform recommendations? Yes, the document would be much nicer and would be circulated to students. Intention would be to publicize it to create awareness to see what students would like to do with their money.

Speaker: Any more questions?

13. Business Arising from the Minutes

MOTION 3: That AMS Assembly approve the second reading of the amendments to the AMS Constitution Section 5.02: Terms of Reference

Moved by: Allison Williams

Seconded by: Justin Reekie

President Williams: This is just the second reading of what was passed at the last meeting.

Speaker: Open the floor to debate. Calling motion to question.

Motion carries.

For: all
Against: 0
Abstentions: 0

14. New Business

OMNIBUS MOTIONS 4-9: That AMS Assembly approve the budgets of the Commissioner for 2014-2015.

Moved by: Respective Commissioners
Seconded by: Philip Lloyd

Speakers: Openings now to each.

Commissioner Zarzour: We create a goal plan in the same way as we create our budget. The budget is a direct reflection of what is in our goal plan. Keep in mind, there is a changeover in how budgeting works with AMS. In terms of numbers, I tried to expand the physical projects and output of academic affairs - how we are engaging students - advertising, marketing, and way to know what students need. Second aspect: we were spending too much money on things that we did not need to spend money, only if it did not affect our performance.

President Grotsky: Curiosity, why is beers with profs still included in the budget if it is no longer done?

Commissioner Zarzour: This what to show the lineage of the past years of budget and where money was allocated in past years.

President Cressman: Wondering if you could go into more detail about internal/external details, team building?

Zarzour: In this commissioner there is a very large portion of time devoted to external affairs. If we don't take precautions, focus of commissioners can only be facing externally, then deputies are not engaged in their own commission if they cannot take ownership of their work. I tried to allocate budgeting to team building, etc. Increase of budget reflects stronger commitment.

President Utioh: Can you talk about hours of the Academic Grievance Centre? Will they be expanding this year? I was a volunteer there last year.

Commissioner Zarzour: Thank you for volunteering! AGC is for academic grievances. It's peer to peer. Hours will be expanding this year due to more volunteers and hopefully more cases.

Speaker: Any statements on this budget? Moving on to Campus Activities Commission.

Commissioner Charlton: My budget guide explains much of the changes, there are a lot. First - introduction of a new conference, Media and Journalism conference. AMS reunions and arts council were added half-way through last year so there aren't represented in last year's budget. QMC and QMUN adding additional aspects to the conferences. Intro of recreation and outreach portfolios are seeing drastic changes. A few discrepancies in actual budgets last year as well.

Speakers: Would any members like to speak?

President Grotzky: You mentioned a few aspects of QMP that might be brought back this year - can we know now as a potential QMP delegate?

Commissioner Charlton: I can't say in case they don't happen, but we have seen an increase in sponsorship which has lowered the QMP allocation from Assembly.

Speaker: Would anyone else like to speak? Seeing none. Moving onto Commission of the Environment and Sustainability.

Commissioner Kelley: Outlined a lot of major changes in my budget guide. Biggest change, look at the bottom- there is a deficit. We budgeted for a deficit because that money came from the sustainability action fund and a leftover amount of 10000 was left for two summer internship positions at the Sustainability Office that never happened. 5000 was given back to go towards funding waste bins in the SLC. Basically, the paperwork for the bins didn't come in until this year so the transaction didn't happen. Budgeting for a deficit so it comes out of last year and we aren't double charging students!

Speaker: I'll now open the floor for debate.

Representative Wallace: Please elaborate on bullfrog power.

Commissioner Kelley: Bullfrog is a carbon offset program. You pay a little extra, to offset the amount of electricity and natural gas you use. We, in partnership with the SLC, have decided to use bullfrog in AMS offices and SLC offices. It's used to offset in those offices. Extra \$0.02 per kW hour.

Speaker: Seeing no further debate. Commissioner of Internal Affairs

Commissioner Cathro: Most of the big changes are highlighted in my budget guide. Increase in wages for a new position in offices (for auditing and insurance). Big expense

in Clubs Office and Operating. You'll also see that my budget is in a deficit because money was supposed to be spent two years ago on space improvement, \$11000 was leftover. We were recently able to have access to a new room for club space storage for wire mesh lockers for clubs in the lower levels of the Queen's Centre – clubs will be able to store large pieces of equipment and more industrial type store. We are also hoping it will be able to use it as summer storage as many clubs are looking for somewhere to store things when they aren't here in the summer. That is the \$14000 expense. Also regarding the referendum, it looks like we are spending more on our voting system; however, with the last system annual licensing was 3500 American and that was paid for four years at the outset. As such, what you see as the Votenet cost was the additional costs on top of annual licensing. New voting system saves up to 3000 to 4000 a year.

Rector Young: Elaborate on advertising on non-academic discipline. If you're unsure of effectiveness of awareness campaigns what are you doing to address this?

Commissioner Cathro: We had spent a lot of money on print media advertising in the past. We don't think it was best communication for NAD. We are going to discuss new communications for NAD for community members, we're printing pamphlets for community centers. Our marketing survey from last year demonstrated that the vast majority of students did not know about NAD so we are re-evaluating our advertising strategies this year as what we have done in the past clearly isn't working.

President Cressman: Do you have a timeline on lockers?

Commissioner Cathro: We have an external contractor working on it. 3 weeks shipping and then installation. It will be about a month or month and a half at tops.

President Utioh: Why did wages for assembly scribe increase so dramatically?

Commissioner Cathro: With the switch over to project accounting the wages for Assembly scribe got confused. Part of it is under wages and another part under salaries. Overall their wages have not increase though.

Representative Wallace: Please elaborate on deputy honoraria.

Commissioner Cathro: Deputies receive a small monetary compensation as a thank you for their work. \$500 honorarium for each of the four Judicial Affairs Deputies. This is reviewed by a committee of the Board of Directors every two years.

Speaker: no further debate. Moving onto municipal affairs

Commissioner Aguilar: We moved to project accounting and have a new management and reporting tool. My budget looks different from everyone else's. Net difference from

costs and revenue for each project is covered by allocation from assembly. Other projects do not have revenue items such as UDIST, merchandise has moved to SLC. Every dollar is accounted for as seen on the report.

Speaker: Open floor to debate

President Grotsky: How did you factors cost and quality when building the new website?

Commissioner Aguilar: We wanted a housing app. I came up with a proposal, I went to different student groups and companies getting a quote for an app. It went to Board of Directors and we learned we would not have support. Used Padmapper website for free, found a web developer in Kingston, we found a local developer and we went with them.

President Cressman: You mention the University District Street signs second phase. Will that be the last phase? Or will it continue

Commissioner Aguilar: Yes, the sign project was divided into two phases. In April 2014, defined within Sydenham district. Second phase expands into Williams area and that will be the second phase- costs will be as same as the first phase, will be assessed next April. We will see whether these phases will successful and reevaluate before going any further.

Speaker: Anyone else like to speak? Seeing no further debate.

Commissioner Wong: I oversee Food Centre, budget has remained the same. Commission budget- some minor reallocations. \$100 here and there made to reflect what we actually spend it on. Biggest change under Peer Support Centre that reflects remunerations for manager for compensation due to time spent on campus as well as training for managers. Everything else is explained in budget guide.

Speaker: Opening floor to debate.

Grotsky: Deputy of special projects. Curious about those projects

Commissioner Wong: Deputies all indicated that they would like to collaborate on a project- some sort of commission wide advertising campaign.

Speaker. No further debate. Closing to Vice-President Lloyd.

VP Lloyd: Thank you for the questions. A lot of hard work by all the Commissioners over the summer, ended in some great budgets.

Motion carries.

For: all

Opposed: 0

Abstentions: 0

MOTION 10: That AMS Assembly pass the Shared Services Platform.

Moved by: Allison Williams

Seconded by: Philip Lloyd

President Williams: Summarizes student sentiment in a certain area. University budgeting shared services that are non faculty- everyone is required to pay. University is currently budgeting for 2015-2016, we will get an influx in enrollment. The university will be required to make massive payments to pension plans. There's a chance that a lot of funding will be cut out of shared services. This is part of the AMS emerging policies project. Essentially this document makes recommendations that are more specific to budget challenges. Support diverse student body, bringing in more international and aboriginal students, making student health services and recommendations. Supporting act of learning- how can we push forward in this environment. I also want to add another recommendation #6- HCDS- expanded funding- university should hire one full time disability counselor. We will require this due to large incoming of students.

Speaker: Opening the floor to debate

Rector Young: This is a very important issue- please look at this in depth. We need to have everyone represented in this document. Please ask questions. I would like to propose an amendment. "Continued support" or "Continue supporting"

President Williams: Amendment is friendly.

Representative Patterson: (?)

President Williams: In terms of how Queen's ranks, we provide about the same amount of need based assistance. Merit-based is lower but the university is trying to improve this.

Representative Wallace: going back to section 8. Looking at scholarships, 5/7 have financial needs criteria. More scholarships on grades, or financial needs.

President Williams: Major awards do require a financial need for the most part. Hugely merit based. There are quite a few \$2000 scholarships. We are hoping to have a huge increase in smaller merit based.

President Cressman: More detail about the embedded counsellor program. How were planning to continue that?

President Williams: Embedded counselor program is essentially a wheel and spoke system. HCDS as central point of contact and faculty specific supports (such as one is Res) due to unique circumstance of students. Intention of Queen's is to expand that more- however it is very reliant on donor sponsorship. Trying to provide better tailored support to students- put in place a matching program- donor's money goes twice as far. We'll see more faculty specific embedded counselors hopefully.

Rector Young: At Board of trustees and at Senate, they've said they're unable to provide a promised about to shared services. Have you spoken to administration about submitting this document?

President Williams: Yes we did express this to them. They very much welcomed it. Students are not as involved with student shared services. Ongoing concern as to how engaged we've been in that process.

Representative Lopez: Question about recommendation 10.

President Williams: Yes, whenever possible something should be put into student hands. It is helpful to have an internship office and specific career services. Where necessary, career services would take on that.

Vice-President Lloyd: We have been working with career services. They are trying to cater to what students need, to help students get jobs and sound employable however students are not accessing because student services has not been reaching out well enough to students.

Speaker: Any members like to speak?

President Grotzky: ASUS is developing an internship program. Funding?

President Williams: Faculty are supported by career services.

Speaker: Anyone else?

President Williams: Just going back to the point or amendment raised by Representative Lopez - would you like me to draft something to this amendment?

Motion for 5 minute recess.

Motion carries at 8:58pm.

Assembly continues at 9: 06pm.

Speaker: Quorum back from recess. We will continue. We have worked out this amendment. Two amendments have been proposed, they have been deemed friendly.

President Williams: One addition to mirror increase in support in program. Sentence has been added "Students support Queen's commitment to expand the availability of internship opportunities on campus. Recognizing the positive contribution of work-integrated learning on the overall learning experience, students recommend that funding be provided to Career Services to assist in the expansion of the infrastructure required to effectively administer a growing program. Further, recognizing the specific knowledge that students possess regarding the needs of their peers and connecting to future employers, the AMS recommends that Career Services undertake this expansion in collaboration with existing student groups fulfilling a similar mandate."

Amendment to add the above sentence.

Moved by: Ana Lopez

Seconded: Andrew Dicapua

Amendments friendly

Speaker: No further debate

President Williams: In closing, I hope this can be a continuation in improvements to shared services and allow us to better advocate on behalf of students.

Motion carries.

For: all

Opposed: 0

Abstentions: 0

OMNIBUS MOTIONS 11, 12, 14: That AMS Assembly approve the removal of Section 6: Part C, Part D and Part H from AMS Policy Manual 1.

Vice-President Lloyd: Just a policy manual update to the awards section. Greg and I have been working on what awards should be continued and eliminated. These awards have generally not been given out, we think it would be good to minimize the amount of awards and focus on a few to make them prestigious. For the Achievement Award (why we should remove it) - very difficult to keep track of points and keep record, second part, extremely important that what you do in that position matters more than points for having a position. Moving on to Robert Sutherland, this award does still exist- however an internal award to the Debating Union. It will be removed. As for the Anti-oppression award- some elements will be reallocated.

Speaker: Opening floor to debate:

Rector Young: Anti-oppression award: in terms of award- is it now another part of Sutherland Award?

Vice-President Lloyd: We can build Sutherland Award up recognizing more. Recognizing more areas to build more meaning and intention to award.

Speaker: Anyone else?

Proxy: Prize is for faculty and staff whereas Sutherland is for students. Not catering to same groups.

Vice-President Lloyd: When both sets of omnibus motions go through, one is to students, staff, and queens university staff member. I would rather have one award that more meaning instead of two.

Speaker: Anyone else like to speak upon these motions?

Representative Wallace: This is a good initiative. However, consolidating into one award- could there possibly another award for other categories within award?

Vice-President Lloyd: There is always the option of creating more awards. One thing we did more with Sutherland prize was open it up to everybody. We can definitely establish more but for now if we have just one well see how that goes.

Motion carries

For: all

Opposed: 0

Abstentions: 0

OMNIBUS MOTIONS 13, 15, 16: That AMS Assembly approve the amendments to Section 6: Part F, Part E and Part G of AMS Policy Manual 1.

Vice-President Lloyd: We talked about Sutherland Prize briefly before – we eliminated that it had to be for a graduating student. Not limiting selecting criteria. Those are the main changes. In terms of AMS Staff Award- removing that it has to be published in campus media. This staff award was something Queen’s staff used to look forward to, it hasn’t been done as much in the future. We want to revamp it this year. My intern will be taking on responsibility for this.

Speaker: Opening floor to debate.

Rector Young: I am very concerned with elimination of anti-oppression award, there now doesn't exist an award for allies. It is an award for someone with a self-defined working towards anti-oppression. It is a bit limiting.

Vice-President Lloyd: Is there something you would want to change?

Rector Young: It is important to allocate an award to a self-defined student of color working towards anti-oppression but I think there also needs to be one for allies.

Vice-President Lloyd: I'm happy to look at an amendment; however, I don't think there needs to be an award for everything as there are other ways of recognizing those who do good work in our community.

Motions carry

For: all

Opposed: 0

Abstentions: 0

Motion to adjourn.

Motion carries.

Assembly adjourns at 9:20pm

