

AMS Assembly 4: Thursday, October 27th, 2011

Patrick: Welcome to our new venue. Thank you for waiting for our late start. With that, concerning the approval of the agenda, are there any revisions? See none. Move to vote to adopt the agenda?

Approval of the Agenda:

Motion carries.

As for the approval of the “Minutes”, they are posted online on the website. Are there any additions?

Stephen Pariser, Campus Activities Commissioner: Concerning page 9 of the “Minutes”, I will speak more clearly in the future.

Patrick: See none. Move to adopt from October 13th?

Approval of the Minutes:

Motion carries

Speaker’s Business:

Patrick: We are now on a new venue. There will be discussion on the new venue, members of gallery and if there is a better view.

We want to ensure that it is welcoming for students and all peers. This is up to the speaker to address members of assembly and viewers by first name.

How do we feel about this, will we change to adopt?

With that being said, there is no guest speaker and we will move to the presentation report.

Morgan Campbell, AMS President: I have nothing to add to the written report. As for student affairs, we are working on an extracurricular transcript. The university is contemplating this idea by ann turny? Uni of calgray

Any thoughts for the meaning of this for students at Queens? There will be a full discussion before council.

Tomorrow, there will be a chance to get more information on what it looks like through a presentation.

Also, we would like to congratulate Nick Francis for becoming Rector, he is presently at a memorial for one of our students who has passed away.

At the last assembly, we had a moment of silence to reflect on this loss in our community.

All the candidates did a phenomenal job for Rector, this was one of the highest turnouts. There will be lots of discussion for important issues. Nick has done a fantastic job and we are looking forward to the next 4 years!

Ashley Egan, Vice-President of Operations: There are no further updates; I will be living in the JDUC (John Deutsch University Centre) for the rest of year, to not be cold.

Kieran Slobodin, Vice President of University Affairs: There is nothing bad to report.

Board Director Report:

Mitch Piper, Board of Directors (Chair): Great CGM, thanks for participation! The Committees are underway, working diligently to be efficient for AMS membership. I will be stepping out for 2 minutes to eat a quick dinner and apologize for this. However, I will be happy to answer any questions when I get back.
Point of Personal Privilege.

Doug and Nick at memorial service

Statements by members:

Stephen Pariser, Campus Activities Commissioner:

On Monday October 1, there will be the distribution of "Pump It Up" tickets. We will need 20 volunteers from 10am-2pm, although we expect it to be over by 1pm. Thank you.

Derrick Dodgson, Engineering Society (EngSoc) President

Firstly, I apologize for having no report because of busy academics. The Social formal Open House is Saturday, November 5th, from 12:00pm-3:30pm, supporting United Way. I encourage you to come out and see amazing structures and artwork from the class of 2012; it's going to be absolutely amazing.

Kelsey Patterson, CompSci President

As for our Green campaign, it has been a success as t-shirts continue to be sold throughout campus!

We encourage your engagement with social promotions.

Come see as many as possible Friday, November 4th at the ARC (Athletics and Recreational Centre).

Amanda Judd, AMS Communications Officer:

I'd just to inform everyone of the copy of annual report. If you would like one, they're at back, please feel free to come and get one quietly.

I can also help answer questions editorially, with numbers and finance.

Duncan Peterson, ASUS Vice-President:

This is a report to let you know we are giving away \$4000 a semester in grants and funds. This grant is for all on-campus groups and organizations.

If you have event or plan, apply due Nov 4th

Student initiative fund – dmeon. Finan. Need, impact on exp and education

Ex. Conference, own project, apply

Uni fund – for groups and clubs on campus dealing with issues

Questions, feel free to ask

Ty Phekis President

We won "Capture the faculty", which had nothing to do with being on the organizing committee! We also won \$300 plus for the Jack project, you can check the report

online. This is a very good thing! And on the plus side, there's lots of leftover hotdog donated by giant hotdog. Steve will be selling these for \$1 each (they are to be cooked) and each dollar goes will go towards a good cause.

Point of information: You will need a food permit!

Lea Vice-President University Affairs Pheksa:

Just a reminder of our upcoming PheKin event, a yearly, winter adaption of games that the faculty puts on for day. This will be mid-January, a fun day for youth and children in Kingston and is getting big these days, promoting physical activity for them to have a great day. People get so excited, they come back very year!

Also, tomorrow from 11:00-3:30, we will be hosting our 3rd annual skip-a-thon fundraiser. Definitely stop by, we will be making red velvet cupcakes personally. Thanks.

Patrick: Is there anyone else?

Alex: The Queens Education Conference is opening on November 7th, next Monday, it will be an awesome weekend long conference the weekend of January 13th. The cost will be \$75 for 4 workshops, including 2 meals at great value!

Spread the word and you can get more information from the website:
"queensconferenceoneducation.com"

Jeff Heenan, Retail Services Director: Come out and support your favourite store at Alfie's for our Tricolour fashion show, raffle, and new designs. You can support 2 services! The bars will be open... although it's not an "open" bar, in case of confusion.

Kieran Slobadin, Vice-President of Student Affairs: We have a new website and are trying to promote the events calendar. Please submit an event form and expand this, you can do this part by pulling things out of reports, such as central points, please help out!

Patrick: Would anyone else like to make a statement?

Ok, now we'd like to introduce new members of assembly.

Firstly, 2 new members of the Aescelipian Society.

Richard V.: I'm in 1st year.

James Simpson: I believe I know some of you guys already.

Patrick: We also have some new ASUS members.

Nathan, Amanda, Leo

Quick notes concerning voter turnout because of the new members.

There was a 44% increase over winter Executive, 5100 votes, which is the most ever for online balloting. The 4th highest record in 19 years for any AMS election, displaying our strong mandate.

Rico Garcia, ASUS President: Does this include SGBS members?

Patrick: No.

Patrick: Moving on to the question period.

Mackenzie: I have a question for Pariser. Where will these hotdogs be sold?

Stephen Pariser, Campus Activities Commissioner:

First, we'll have to check if selling is allowed. I promise to send out a mail update for delicious hotdogs.

Duncan Peterson ASUS Vice-President: Looking at the CGM holdover from Gracie, specifically, half page colour advertisements seem like a monopoly for security services. So I'm wondering why we have to advertise if they're already in use.

Gracie Goad: This is part of our annual process for goal planning.

This is the important part, promoting a positive image to the public, to explain where and why we do stuff to show a friendlier face. So there are catchier ads in the Journal as pointed out. This concept is for students to understand that we are also students "just like you". We want people to understand we are providing a valuable service through showing a friendlier face on campus. We are hoping that by these ad campaigns and initiatives through greeting at doors, we can reverse the trends from the last couple years.

Right Leo?

Leo: Yeah.

Patrick: Are there any other questions? See none, move onto item 12 – business form minutes.

For the approved September 15, 2011 meeting, would Mark Preston like to open?

No opening. Are there any changes to asmits? See none. No closing from Mark.

All in favour of adopting the minutes?

Motion carries.

Item B: approved to consolidate budget for AMS for 2011-2012

Opening AMS Consolidated Budget

Presented By: Ashley Egan, Vice-President of Operations

Motion is to approve consolidated budgets, as promised last time; there will be a full presentation.

Additionally, the tradition carried for the past 20 years, requires that the AMS Vice-President is to wear the Vice President's jacket, please bear with me for overdressing.

We shall begin. This evening will start with the process about putting together a budget, the break down, where we are with the bottom line, with notes moving forward. Can everyone hear? Great.

The process of putting together the budget for AMS and many societies had an annual turnover beginning May 1st.

May is generally the training period where you get to know the budget and services. It is also the time to learn about year-end finances from the previous year.

In July and August, it was submitted to Executive and the Board of Directors. Then, the board approves it and consolidated things get put together.

In September, it was finalized as a budget.

In October, it was approved by the board of directors, then approved by AMS assembly.

So, the "Operating Fund": What is that?

It is composed of the assembly budget, the office budget and other operations – this is vague but will detail together.

This year, looking at the funds, we ended up with a projected net of over \$16,000.

Our philosophy is to break even; we are aiming for the number 0, getting a good job done this year.

You can see the way they each weigh into the operating fund – revenue and expense – it is quite a large number.

Those of you who were at the CGM presentation before, you can see that we had a deficient of 9000/2000.

Over \$64,000.

For a little more context, here's a brief history of the operating fund from 2006. We were running a heavy deficit, up to a heavy surplus.

This year, we are working to break even!

A really important one way to get here is to make sure that we're really analyzing the allocations of money. We will get more into this later.

Realistically allocating to not shorten other budgets with great initiatives will be important in this proposal.

Our Assembly budget is run off of 99% of the AMS specific fee, of the overall revenue. Bringing in over \$1 million dollars, there is \$10,000 for the contribution fund.

In some years, when allocations from funds takes place, the reason for this is that the essential fee is not able to cover all expenses of the year.

So we did make sure to have leeway; we did allocate \$10,000 to makes sure that the budget is close to a break-even standpoint.

As for the expenses for AMS assembly, a big, huge 46% goes to general support. It is a large sum of money to the general office, which we will get to after the budget.

This funds all sorts of different offices within the AMS and projects, as well as, permanent staff.

All different commissions were previously presented as well.

Remuneration support goes to support our permanent staff. We have 10. I know most of us are new and know about council members, offices and services but we also have 10 fantastic permanent staff.

We have the: General manager, Controller, Information officer, Accounting assistant, Retail Operations Officer, as well as, 2 permanent staff members for support – Journal and CFRC, new facility manager and a full time officer, Megan Macdonald. As we've taken over the SLC this year, it has been fantastic as Megan is our permanent support this year.

Nancy, our front desk receptionist, takes care of health and dental care. We will continue from here.

So, onto the general office budget.

This year, we'll be bringing in 1million 933 thousand, 199 dollars! 44% of those revenues come in from the "Bus-It" fee. There is a fee of \$43.50 to fund the "Bus-It" program, but the bus is technically "free".

In this context, a monthly pass for adults is \$65 A MONTH!

Our program allows free 12-month rides in comparison to other university programs, which is quite lucky.

We have a fantastic relationship with them, and look forward to continuing this in the future.

Looking at the administration fees from services and offices, as well as, the assembly allocation budget and expenses for the general office, they are quite in line.

We have expenses this year of 1 million 933 dollars.

Thus, we are aiming to break even, with a huge 43% to go back to paying for the "Bus it" program.

This year, something different is that we usually bring in revenue.

Last year, we brought in about a \$50,000 surplus. This is changing this year, as you can see in bottom line.

Other than that, a large portion of the office budget goes to permanent staff salaries and benefits.

Any questions will be answered at the end.

Operations: Other ones refer to the Board of Directors, Communications offices, Human Resources office, Marketing and Tech office; let's dive right in.

Board of directors: There is one stream of revenue allocated \$70,000 to AMS board of directors. That money is going to be expended for \$52,000 worth of operating. What's different this year from last year is that we allocated \$90,000, and this year is \$70,000. Yes, that is a cut of \$20,000; we felt that the budget was way too big... A very large portion of that goes to expenses.

Annual reports something budgeted for last year, a cost incurring this year, very important, very glad to have it circulating today.

Legal fees are also something that needs to be budgeted for, \$25,000 worth.

No, a very large portion is set aside for student honorary – usually given to the chair, a motion was passed for all of the student directors who put on many hours. We feel that this is quite necessary.

Okay so, going onto SLC administrative budgeting. This is quite different than any other SLC budget because it's the first one! We didn't have a budget for this last year – only had one for office.

What's different? Well, next semester, we will have two big retail services coming in, revenue from the rent will go to this budget, as well as, other rent from other retail not run by AMS: Oil Thigh, Tuck Shop etc. all come to AMS and we now budget for them.

Take into consideration the contribution from room and locker rentals – rooms have a large part.

A increase of salaries will be seen for new positions.

Take a look at their budget...

For revenue, bringing in just over \$200,000 this year.

For this budget we basically see a large increase because we are not operating for a full year with retail services there, it should just bring in about 50% of what they will be making in future years compared to this.

Room rentals are a big part of the revenue coming in: 18%. I am really excited, as this is exactly where the AMS needs to be!

Expenses! So expenses for this year, are over \$200,000. This budget is just shy of breaking even, although we are actually running a \$15,000 deficit in the budget this year.

I really want to point out that following this year we will never have to worry about deficits again because of the large rent from retail spaces.

Something to point out is our agreement to reach surplus by 2013, or we could be dissolved and management could be taken out of the control of the AMS.

So we are excited for the success and history of the SLC!

While talking about this, programming the SLC is quite important and we are really trying to bring lots of life back to the JDUC so that students can engage with different opportunities.

Examples of this are student involvement or coming out to events, like the other night – there was Pictionary.

Okay, continuing to MacGillivray-Brown Hall. Pay attention because of large deficit – this is integral to the process in moving forward. This has been handed over to the university in lieu of more space until the Queens Centre was completed.

This is always seen as a deficit for running the building although no revenues come in. Something in terms of campaigning is rejuvenating the hall for clubs.

Working on repairs and maintenance, such as demolishing the gym space, re-doing the floor and cubicles.

This sounds like big expense but is, at the same time, a venture to working with the ARC who will give monthly rent to use the place.

The AMS isn't in this alone as you can see this as a functioning space for all groups around campus.

Can't see many coming in yet as athletics won't be in space until January because of all renovations.

They are contributing quite a lot of money to renovate, as well as, to space cost. To use the gym Sundays, Mondays, Tuesdays and Thursdays, otherwise, we have all other times for clubs!

The Grand opening will be in January: we will invite athletics, AMS clubs and students. It's going to be fancy and great.

You can see, at the top, a lonely 0%: this would've been the Student Centre fund. The student center fund running is deep deficit this year so we did not believe it was a good idea to allocate money to them this year.

Expenses will be kept simple for regular utilities, heating, and a large portion will be going to repair and maintenance.

Something we are adding to the space will be Wi-Fi, as there is presently no Internet in the hall, it will add more accessibility.

Moving into office budgets. So, a lot of budgets go to different allocations, lots of internal budgets funded off just their allocation, which is important. We take a look at what offices need and money is assigned, depending on projects. Something discussed through the processes, was to take a look back into the past and stick with that, not really how it works. However, this is not how it should work. Money should be allocated depending on projects.

Perhaps there would be different projects every year? (As an example)

Really making sure that we take a good look at the specific needs of those bodies.

Without further ado, we budgeted for \$60,805. This is less than last year because of wanting to break even.

A large portion of this is salary – to fund officer and volunteer appreciations and recruitment. A large part of the job, as well, has been fantastic during orientation week, this goes out to marketing and HR as a whole. People have come up saying that the AMS has never looked so good and students are trying to found out more about processes.

Lots of people came out to intern in 1st year. If you see Alex Miller or others, give them (HR people) a big hand of applause.

Something learned from the campaign is that is really hard to see AMS – we're trying hard, and they've been doing a good job this year doing good job so please applaud them.

As for the IT office, the revenue for this allocation from the general office funds 96% - quite a large allocation.

Revenues are \$1,063. If you have any questions about numbers, you can ask Kieran who oversees the IT office.

One thing noticed this year from previous year is the revenue coming in from the AV rental service. The AMS has taken it over which is fantastic. Questions are to be directed to Kieran.

Again, with Expenses, we are aiming to break even. This is what we've budgeted for.

All offices have healthy budgets.

Before continuing last time, didn't have comm. and marketing budgets, now have
If looking at consolidated budget, the communications and marketing budget are similar to last year's, with an increase in the marketing office, shy of \$7000 because of a large increase in salary – this year is 12 month pay, whereas last year was 8 months.

Moving on! Just concluded talking about Operating funds, assembly general offices, the SLC, MacGillivray-Brown Hall and the board of directors.

Now moving into restricted funds.

What are they? Well we have 4 – advantage, accessibility, health and dental and the SLC. I will now explain these categories.

The Accessibility funds were created to meet accessible needs and Advantage is for the board of directors, which has been increased by the investment revenue.

Health and dental is with the board of IFRED, working on the visibility of this plan.

The SLC fund is a 1991 creation, to receive revenue from space and allocations within the student society.

Looking at balance in different funds, there are healthy balances in all.

The SLC fund is quite high because of holding the Queens Centre capital contributions. For the revenues this year, when looking at the net, the SLC fund is running deep deficit for the operating fund net. Working with a deficit of \$29,000 incurred from the student Centre, we will get into more discussion about this.

With whatever that comes up as a surplus will be added onto the viewed balance.

Therefore, any deficit incurred will be covered by balance. There is a heavy focus of the Student Centre fund – an increase of \$200,000 funding, because of an increase of 33% of expenses.

Okay, so, what is the \$200,000 for? Lots of different things, although the main increase is to space costs– how cost works has confused me a bit through history, such as how we charge certain societies for space, doesn't make sense.

We look at the space we occupy and charge individually for the space they use.

Historically, what's been done, specifically space costs, we take look at where services are and adjust space cost based on deficit or revenue.

I feel that for moving forward, its important as the Vice-President of Operations to create a very established formula and to have a good philosophy for society to run in a positive direction.

Other increases again, is for the increase of space, breaking up all utilities and operating expenses between 2 parties: AMS pays 51% for all operating costs for the SLC. The SLC comprises of the Queens Centre, the Grey House and the JDUC.

When talking about the University Centre fee, which is set at just over 429 to set off all costs needed for the JDUC space, with not enough space in queens centre, and part for SLC council – need to pay for greater expenses.

This year, space costs have changed and we hit services with an extra \$100,000 of costs. After passing budgets, we decided not to hit them with these extra costs because budgets already passed; this would really affect morals of our management team and their hard work.

Getting down to the bottom line, here is the consolidated budget.

For the Assembly, you can see weight of all operating and restricted funds put together.

There will be a deficit of \$23,000 this year. Again, lots of things I want everyone to take into consideration.

Deficit represents 0.02% of overall budgets just shy of \$16 million.

There will be huge changes to structure. For extra expenses that we don't represent, we will have revenue to cover them.

The long-term investment in the MacGillivray-Brown Hall, queens Centre phase 2 and 3 is not to be completed for a while, so this investment and new student home on campus is exciting.

There has been a 97% decrease in the "Bus-It" revenue, what we just came off of was 5 year contract set up by the General Manager. It was set up so the fee would increase by CPI and this got all students off quite easy, as Kingston Transit expenses were rising. It was a nice lock, as this year the prices went up.

We are trying to negotiate for prices to not to go up as KT(Kingston Transit) likes it. So we have been working for a system that gradually gets there so as to not have a large jump for students.

There has been a change in riding numbers for students and we have been getting off easy, as more riding equals more wear and tear.

The AMS busing fee will be going up for referendum in the winter term.

Something to consider is the transfer of the Queens capital over to the university.

Negotiations aren't over yet, we think that for budgeting it is safe to show where we are this year without holding contributions.

There is quite a large bit of revenue, although this is not really revenue because we don't keep and use it with the large decrease in overall budgeting.

Moving forward!

We have just taken on \$200,000 of extra expenses with no set revenue to take care of them. We are looking forward to a discussion with current fees and any needed changes.

As for developing policies surrounding funding control, it is important to myself and executive and council members. We want to make sure our appreciation is fantastic by setting very conservative targets for volunteer appreciation.

For accountability and to eliminate expenses, the AMS committee is dedicated to being transparent in finances; by breaking them down for you to make sure you know where money is going.

I think it'll help with future members and with students understanding.

With the budget timeline process in conjunction with the SLC council, the operations budget was passed including the \$200,000 not previously planned for, making sure budget process is really aligned.

The process was different in the summer in order to understand the SLC budget so it was extended by one month, as we weren't prepped to take on extra expenses.

With that, I believe it's done!

At that time, it's still probably a little confusing at the end, but you can say you are super proud of student society and of the way we operate. This summer, we ran a

conference with other Vice-Presidents and discussed how their faculties, councils and executives work.

We run impressive show with all students' operating fund and making amazing results. We should all be extremely proud of university accomplishments!

I would like to address any questions now.

Nick Francis, Rector: I might have missed this but when is the Mac-brown project to be complete?

Ashley Egan, Vice President of Operation: It's going to be done in few phases, because of expenses skyrocketing this year, we are focusing on key specific renovations projects like making sure the gym is useable by getting rid of the cubicles and such. Essentially, the gym will be ready to go for January, which will be fantastic.

Next summer – some things include a wheelchair lift and some other fun things with Athletics and Recreations. This isn't going to be simply AMS embarking on renovations, Athletics and Recreations are also involved!

So, we can budget this for next year for revenue.

It's going to be a beautiful building continuing from here.

Duncan Peterson: I saw lots of allocations for admin fees, is this going in as revenue?

Ashley Egan: Lots of fees pay the office as lots of admin work goes there, so it covers salaries for permanent staff.

Derrick Dodgson: I have lots of questions, and you've already answered most.

First one: Have membership fees not approved yet?

Ashley Egan: Yes.

Derrick Dodgson: I'm also curious if budgeting is the same amount as last year?

Kieran Slobadin, Vice-President of University Affairs: Budgets are differently scheduled because of charges. Fall of last year were paid in May (things were slightly behind) so this year, fees will go straight in and out, we will record these more this year.

Patrick: Any other statements or questions?

Derrick Dodgson: I'll try to keep brief, but I feel the need to bring in the discretionary budget. It has been in for years, I believe it is \$10,000, is there a reason why we are allocating it as an executive budget if I understand that it is the same thing this year?

Ashley Egan: Lots of discretionary goes to staff appreciation. Something we've been talking about as executives is changing how appreciation goes. They spend lots of time planning events so we are simply changing the fund, allocating it properly to Human Resources and calling exactly as it is.

This fund also goes to offset lots of other costs such as charges form credit card. If we have charges and not sure of which account or general expense it is, this usually picks up on these.

We've had lots of questions about the discretionary fund and want to be transparent about how we use it and what it's for.

Appreciation is important but we want to not overextend our way of expressing appreciation.

Morgan Campbell, AMS President: It covers things that are unpredictable.

For example, when we made it to Vanier cup, the bands needed money and it came out of discretionary fund that year.

It is a bit large and we usually do not spend it all but it is to cover unpredictable funds.

Ashley Egan, Vice-President of Operations: Any more questions Derrick?

Derrick Dodgson: Just about capital purchases? The website was redesigned so where did purchases show up?

Kieran Slobadin, Vice-President of University Affairs:

On the IT budget, under appreciation, each thing gets slotted into the appropriate category. The website has depreciated over 8 years, but has continued to put effort in. Hosting with \$35,000, the website has skyrocketed and received more traffic than the past 3 years combined!

Ashley Egan, Vice-President of Operations:

Kieran's going to do a presentation on the status of the website and how capital expenditure has gone to use – he can give an update next assembly.

Rico Garcia, ASUS President: I have a question. I personally find the drop box not as useful if all budgets can be posted online?

Ashley Egan, Vice-President of Operations:

That would be fantastic. Absolutely.

Jessie, member at large: In the presentation, as an explanation for the net loss of \$26,000, one was a long-term investment in the Mac-brown. I was under the impression that this was an asset increase?

Ashley Egan, Vice-President of Operations: Well said.

Kathryn W: That is a fair point if it is recognized, as an asset on income statements, so that is technically incorrect, on balance sheet it is technically recognized.

Duncan Peterson, ASUS Vice-President: I saw a large deficit in the student Centre fund. Will we see this in next year as something the AMS will cover?

Ashley Egan, Vice-President of Operations:

As long as we have the agreement, it will stay, considered as a deficit this year. Next year, it will have 2 large retail places. Tenants have a fixed rate, so we can't guarantee it will cover all increases in utility costs. I would like to have this discussion throughout the year.

Hopefully, when the budget is passed, we can discuss right away, as we have already seen great value of student centers in the management of students. We want to heavily invest: talk about how we want to invest and over costs. This is a discussion for all of us.

Patrick: Any more questions?

Derek Dodgson: Question of Revenue?

Ashley Egan, Vice-President of Operations:

I don't know the contract off the top of my head, but it's lovely, we're going to continue to see TD in student center buildings.

Derek Dodgson: Originally, didn't we have a rite of refusal? Over summer, it changed so why is TD paying us money when we have no other choice?

Ashley Egan, Vice-President of Operations: I'm not sure of the details, I will get back to you, but it is a good number.

Morgan Campbell, AMS President: Change is helpful to TD as we can't bring other vendors on campus. This is the same with Coke. We are not allowed to sell Pepsi; hence, money is paid to Queens.

Derek Dodgson: Do you have a plan to amalgamate the SLC and student center budget?

Ashley Egan, Vice-President of Operations: The student center fund goes to take care of operating expenses we incur. The SLC goes to set off all administration costs. Also, there is nothing wrong with doing that. It is just in terms of exactly which money goes to which revenues and which expenses to keep it even.

The SLC transition is ongoing so the process is going to carry on the next few years.

Patrick: Any other questions? No. time for closing.

Ashley Egan, Vice-President of Operations: At first, I didn't fully understand this until I finished going through the budget and I hope for all to vote that society is moving in a positive direction as, every year we grow, something important to consider was that we don't want to stretch resources and abilities too thin, which is the reason why some incur deficits some year, and why some are extremely complicated.

The Tricolour was amalgamated – look at what we're doing!

Something that the AMS takes seriously is to make sure we use student dollars effectively and that the use is transparent.

A package will go out after it passes so you can actually get copies of services budgets. Before, a full presentation was never done or budgets were never given to assembly. So, we are trying to improve accessibility- this is what the AMS is striving to accomplish. As for how we're using student funds, we really value feedback.

This is an extremely important motion we are about to put forward.

Using \$16 million worth of student dollars, it is important for the agreement of how we're using money and for you to ask questions. I hope for this to pass and I look forward to discussions for improvements.

Thank you very much.

Patrick: Move to **vote. Motion: AMS approves consolidated budgets for 2011-12 academic year.**

Motion carries!

Patrick: It is now time for the Rector report.

Let us first welcome Nick.

Nick Harris, Rector:

Hi everyone. I'd like to let everyone know that I didn't prepare a formal report yet, so I'm going to improvise. Honestly. I'll tell you about my campaign and the election experience. It's a fantastic job, having gone for this 2 times.

It is quite an intense and energy draining experience.

All the candidates did a great job, as I know how tough it is for younger ones to get up and answer different questions.

One thing I want to say about campaigns is that they were very much a positive part of the Queens' experience, in my opinion, because it brought life to campus. So I am very excited for winter elections and what teams have in store. When you see any other teams on campus, congratulate them for all the work they've put in.

I would like to thank everyone for voting and letting me to come to assembly tonight. I am looking forward to coming every other Thursday!

For the first order of business, I will be revitalizing the office and keeping access and visibility open!

I know that I met with many of you before the campaign, so over the next few days, there will be intense cleaning up.

Thank you very much, this is the conclusion of my report and I look forward to the next term with more serious stuff to talk about.

Patrick: Thanks. Now for the Student Centre Report.

Doug Johnson:

The Senate met on Monday, usually on Tuesdays, but Principal Wolfe needed to go to Ottawa.

It was very exciting and the principal wanted to commemorate the green campaign.

There will be meetings throughout the next few months and we will keep summaries online. He mentioned a student trustee was going with him to Ottawa. Lauren had a fantastic time. If you would like to read the report, it is online.

For the academic force, there was some confusion that it was not until November 22st for voting, I was going to motion to have done by secret ballot but it failed, so we are going to have an open ballot.

The Academic force gave a short presentation about 2 major things that taken out of the academic plan for a November reading. Anything mentioned for learning online and the idea of an undergrad TA was completely taken out of the plan.

If you want to take a look at the new plan minus those, look online.

During the last report, I told you all about reconsideration of grading at Queens – although there wasn't a long discussion because of the speakers.

We had speakers, and the motion ended up failing for many reasons, so I will send around notes. As the motion failed, so I am working with the senate that passed the motion.

I have a new motion to bring to the November meeting- to have senates research how the change to the GPA has affected students as this was initiated by senate. So I feel that it should be their responsibility. I want to work on reports to Senate.

For a couple other motions on the agenda for competition of Senate, there are some rules set by faculty.

More than 54%, with staff at 19%, students are around there too. There, the power of balance is off because the faculty no longer had the majority.

There will be a review the entire composition of senate, as everyone now wants a seat on senate, which will be at 100 soon.

Please look forward to that, and I also mentioned a November 22nd voting

Feel free to approach any senators with questions.

Point of information: On the topic of the GPA issue, Kieran and I can come talk with you about the academic plan. I also have a document prepared for the history of the GPA and how this decision was made. I'm happy to share with anyone who is interested in this.

Patrick: Moving new business ahead because people in galleries would like to run for committees.

Sustainability action committee fund.

Adam DiSimine, Commissioner of the Environment and Sustainability: There is around \$35,000 to give out this year for environmental and educationally based projects– one went to the website last year for conferences and a wide variety of stuff. So I need some help to hand out money and I'd like to hire 3 people form assembly. You will sit on a committee with a collection of people and myself to make decisions. The time commitment does not apply until January because we don't hand out grants until then.

Nothing really begins until January. I would imagine that it would be about 2 hours a week to review for funds.

Patrick: It is nomination time.

Mack: I'd like to nominate mike (decline)

Alex Rotman: I'd like to nominate Peter (accept)

Stephen Pariser: I'd like to nominate for Ty (decline)

David Sinkinson: I'd like to nominate Derek (decline)

Kelsey: Jessica w (accept)

Kieran: Point of information: point of reference to being nominated. There are enough positions within the policy that all of you should sit on a committee.

Derek: I'd like to nominate David Sinkinson (can't be nominated)

Rico: I'd like to nominate James Simpson (decline)

Amanda: If you could please clarify the time commitment and can members from the gallery be nominated?

Adam DiSimine: The bulk of the work is in the winter term, we don't accept applications until January and we will meet either every week or every other one. As for members of the gallery, applications will be available later in the year. We will need 2 students at large.

Nomination for Rob (accept)

Patrick: Nominations have to be for members of assembly.

Are there any other nominations?

Ty: I'd like to nominate Lea (accept)

Mackenzie: I'd like to nominate Brennan Piper (decline)

Patrick: So, we have 4 candidates. Please come forward and be interrogated by assembly. Each candidate will give a brief introduction and will take 2 questions. Each question must be directed to all 4 candidates from assembly.

Rob Suldin: I am serving as the CompSci President. It is a great committee to be involved with and I feel that it is important to support sustainability as commission. It's importance can't be denied, so I would like to help out to support projects by being part of the decision making process.
I want to be a part of this fantastic organization.

Jessica: I am an upper year AMS CompSca rep. I want to be involved as I am passionate about corporal social responsibility by looking at different platforms importantly. For Queens, I feel that I can add a lot on the business side – making decisions for which group should get funding.

Leo: I'd like to get involved because I've participated myself in some sustainability projects in high school. I'd like to make sure those who need money will get it.

Lea Gater, Vice-President of University Affairs: I am encouraged to join this committee simply because I'd love to get more involved in AMS committees. Honestly speaking, I do not have much experience but obviously its something that people including myself deem important, so I hope I can offer fresh new perspectives. I also love being outdoors and using less electricity. Other than that, I think that I am a fair person who is unbiased and would be an excellent addition to the committee.

1st Question: from Gracie Goad, Hospitality & Safety Services Director: I haven't met with Adam yet, but off the top of my head, what would be the most important thing you would look for from groups? (criteria)

Lea Gater: Something I would be looking for would be a well thought out plan. It needs to be concrete and thought through, showing lots of work and progress; that it will do well and be beneficial.

Leo: I think that it has to be accessible and realistic, a long term plan. Most importantly it would need to be long-term sustainability; something that has a long term goal.

Jessica: The business plan needs to be well structures. As I've had the opportunity to sit in on Queens entrepreneur submissions, actually, there were lots of them about sustainability. They've been thinking them out –looking at every single aspect, how to get materials, re-engineering processes, and what's going into projects. I think it is important to see initiatives and design, as well as, how they will follow through.

Rob: I will be looking for investment and dedication to sustainability. If we're giving out grants, we need to make sure that they will use it well to make it as sustainable as possible; that it is going to have impact we want at the end of the investment.

Question 2 from: Kieran Slobadin, Vice President of University Affairs: AMS has numbers of communities that give out grants through various contributions. As for donations, each year, we accept nomination packages and tell whether it is more important to fund continuing good projects or to find one-time projects to temporarily fix issues. Basically, short verses long term. Is it fair to grant money to the same communities every year?

Jessica: I think it's important to keep long-term goals in place, but also have some offers to new opportunities. Especially with new improvements in technology, there are so many new initiatives. I would say definitely keep certain projects and allocate accordingly with some being continually funded and check availability for new projects; I would find certain amounts from previous years

Leo: I would choose long term over short term, unless short-term projects can have benefits because we shouldn't take away set goals from long-term projects. If they

need a grant to continue their plan for set goals, we can't take away that which would halt or deviate from what they can do.
If you can see that it's been going well, then I believe there can be allocation to some new ideas.

Lea Gater: During my term so far for PheKa, I've been trying new things. This year, I would find great initiatives, then go on next group that could analyze previous things and check if met goals and benefits?
Compare to new initiatives! Have to take it on year by yearly basis and see what's working so I can't make a definitive statement now, and would need to analyze.

Rob: I would give some priority to long term as sustainability is a long-term game – as in the long term, I would hope that everything is sustainable.
However, I can't ignore innovations either. Long-term is proven to be effective. I would also go case by case, looking at new projects to judge those that will have an impact and will use money well.

Patrick: Thank you. Please leave the room now for voting.
There are 4 candidates for 3 positions, each of you gets 3 votes.
-Rob 32
-Jessica 28
-Leah 11
-Leo 29

Thanks everyone.
Motion reads that Rob, Jessica and Leo to the Sustainability Action Fund committee.
Adam DiSimine, Commissioner of Environment and Sustainability: I'm very excited to work with them, feel free to apply in January if you have ideas!

Patrick: All in favour of motion?
Motion carries!

Item 13b Opening TK Pritchard, Social Issues Commissioner:
The Equity grants committee gives out \$5,000 to groups doing anti-oppression work. It's not a huge time commitment, just 2 meetings: one in fall term, one in winter term.

Nominations:
Rico Garcia: Genevieve (accept)
Leah: Ty (accept--RESCIND)
TK: Kate Erwin (accept)
Doug: Amanda Jugg (accept)
Rob: Alex Love (accept)
Mackenzie: Alex Rotman (decline)
M. Yamfwa : Faria (accept)
TK: M. Yamfwa (decline)

Kieran Slobadin, VP University Affairs: Point of information: Typically, members of council not nominated as they already sit on a council and work for a body.

Patrick: Candidates, please come up. Again, there will 2 questions.

Candidate Introduction

Alex Love, CESA President: I presently sit on few committees dealing with equity. First, one where we give out a bursary of \$2000 related to education. As part of our platform this year, CESA made 2 new spots on council, with mandatory training, equity and importance to self.

Genevieve, ASUS equity officer: Part of my position this year, included lots of research throughout the summer and learning about issues of social justice. I feel this could bring a really great perspective from research and students around campus. I am also great at time management, have a huge passion and would love to be on this committee.

Kate Erwin: I have a keen interest in this sort of work. I was the Co-chair for accessibility so I believe I can offer a fresh and different perspective. I'm also looking to get more involved with equity issues on campus and want to help. I deal a lot with equity and accessibility at Queens.

Amanda Judd: I work with the AMS communications office, volunteer at SHRC and want to be on this committee to gain experience and learn about equity. Through this involvement with this committee, I can bring in my experience with SHRC and groups with an equity focus.

Faria ASUS rep: Last year, I was an intern for the Social Issues Commission so I am well acquainted with the work they do. Last meeting, I showed you how I constantly fight anti-oppression and by being part of a group that fights for equity, I believe it will help to understand better other groups going through issues. So I will look at who needs it more, who will make bigger impact at Queens and also be all-inclusive, as much as possible

1st Question from TK Pritchard, Social Issues Commissioner: The Social Issues Committee is a tough committee to sit on, it's not large sum of money and there are lots of deserving events and projects it could go to. It will require you to go and work off experience and have knowledge to make a decision right then. What I want to know is, what are you looking for in these projects? Keep in mind, money has to be used for the event.

Faria: First of all, as I mentioned earlier, it has to be all-inclusive – if any group is exclusive, it is not positive. What is important to me is organization. Lots of groups have great ideas but they need to be able to carry it out with great organization – how they promote it, with their goals clearly outlined.

Amanda: I will look for something not being addressed as well on campus; something that stands out as being unique among the applications. Something that is developed and not being addressed by another group, it should seem very deserving and we need to understand why.

Kate: Actually having to deal with accessibility, I'm used to tough decisions, and to add to previous great responses, I'll be looking for the greatest numbers of student benefits. Is it going to be short or long term? Will it lead to other events and opportunities so that it's not just a one-time event; it is something that will do good and last a while.

Genevieve: I'll be looking for a long-term plan. There needs to be a brilliant idea that will reach out and be something students can easily access. If it is long term, and has a plan for funding itself over time even if its not continued in the next year would demonstrate it's long-term ability. I'm also looking for a need, a strong start up goal where they can't get funding elsewhere. I've known of issues where students pay out of own pocket because of their passion.

Alex Love: I'll be looking at the students it will affect, not only including individuals working on the project. I will look for it have impact over time. The 2nd thing to consider would be intent or goals of an exact project or event. By comparison to others, it should be unique and address the issues.

2nd Question from Kieran Slobadin, VP of University Affairs: Sometimes students can mix up equity and equality, can you describe the two and the differences between them?

Kate: What's different is that for "Equality", everyone is considered completely equal, "Equity" is realizing the certain disadvantaged and advantaged groups in society and that they need to be on a level playing field. Equity is the understanding of that difference and dealing with in an appropriate way

Amanda: I have nothing to really add. That was excellent.

Faria: I have had this issue. Equity and Equality are very different. "Equality" meaning the same for all, whereas, "Equity" is the opportunity to be educated.

Alex Love: I'd like to echo all that's been said and I'm not sure how much can be added to that but I'd like to think of equity as inequality that can and should be changed.

Genevieve: These are already brilliant responses. Also an issue that is relevant these days as it is important to know the difference between the two to strive for next level.

Patrick: Please repeat your names and then leave the room.

There are only 3 appointee spots available everyone gets 3 votes, the same as before, and 5 candidates.

Faria Jafri: 6

Alex Love: 28

Genevieve R-T: 26

Kate Erwin: 27

Amanda Judd: 16

Thank you. Let them back in.

The successful candidates are: Genevieve, Kate and Alex

The Motion reads: AMS assembly appoints Kate, Alex and Genevieve to be on the Equity grants committee.

Motion 8 Closing

TK Pritchard, Social Issues Commissioner: I am excited to work with the committee to lots of great projects that deserve funding

Patrick: Favour of motion?

Motion carries!!

Let's jump back to business from the "Minutes" **13c**?

We had our first reading a month ago (2 meetings ago)

Kieran Slobadin, VP of University Affairs: This is the 2nd reading of 1st 5 constitution updates.

We won't go through this line-by-line, as we have already seen changes. We can just flip to things people want to debate over.

Doug Johnson: Why are we saying 3 credits and not 15 units?

Kieran Slobadin: As discussed last time, we are working with the registrar for official language, we are just waiting for the word.

Patrick: Any other questions or comments? See none. Closing, Kieran.

Kieran: In this context, since the last update, we mentioned earlier in policy that there are enough committees for each member to sit on, which you should do, and need to be revising.

For our Goal to Update constitution, help me look through it.

Yellow will be deemed housekeeping; everything else is up for debate.

Motion 5: AMS proofed 2nd copy

Motion carries!

Patrick: Let's move onto item **13d**

Approved motion.

Kieran Slobadin, VP of University Affairs: Point of information: In the policy, manual 1 for crest painting, referring you to who you should talk in admin, that section is now irrelevant.

Motion to go “Committee of the Whole”, it is a slightly less formal for context.
All in favour?
In Committee of the Whole.

Kieran Slobadin, VP University Affairs: We’ll go through slowly each section and scroll along until the 1st red change.
Just little clean-up...

Quick point, some of the “AMS AMS” is because of the computer.

Rico Garcia, ASUS President: About the student organization exclusivity, is that something that different clubs that are ethnic based under constitution for?

Kieran Slobadin: They still have to follow it.

Point of Information: The one exception that is recognized is that women as a group reserve the right to have a women only space. I believe it is the only exception.

Rico Garcia: In, Section 7.1013, it relates to fraternities and sororities. It is my belief that there is a Jewish frat at Queens?

Morgan Campbell: They’re not formally with AMS, this is a relatively new issue.

Kieran Slobadin: That’s it for this section. This is a split off the by section so there’s not too much controversy. If there are any comments or questions, it’s open.

Q: What about 9.017? The place and time for general meetings, last time, we reviewed the constitution and talked about preferences.

Kieran Slobadin: Society general meetings are one exception due to context. We change lots of policy and campus media so not to be limited. Our goal is to make it well-know to students through all means.

For form of protocol for a group this size, there is one specific exemption made, so if anyone feels strongly, we can discuss it.

So, seeing no concerns about this section, call questions.

-Seconded by Morgan Campbell-

Patrick: This will be a procedural vote; a motion vote.

Motion Carries!

Committee of the Whole (CotW) – all in favour of moving on as CotW.

No closing.

AMS approves first reading of constitution motion 6

Motion carries!

Brings us to an end for the scheduled agenda:

Discussion period:

So far, we have had 4. 6 in total since the assembly transition.

We have also moved to a new space, and are calling people by new names. Any comments, suggestions and, or ways to improve?

Steve: Is this a permanent space? Or will we return to our other room?

Kieran Slobadin, VP of University Affairs: As said in first assembly, we are going to this try new room and discuss a permanent location.

Adam DiSimine, Commissioner of Environment and Sustainability: I personally love this new room and think it's awesome. It's easier to see, has better acoustics and as we have been talking about more projectors, it is easier to use here so I think its ideal.

Derek Dodgson: The visuals are definitely better here than in the McLaughlin room. I support this room, and with the different table setup, this is generally better! As for names, I'm going to give my personal opinion and I like the professional ter,s pf reference, for example: **Mr.** Dodgson. Although I understand everyone has his or her own opinion.

Mitch Piper: As a chair of the AMS board of directors, I echo in favour of referring to each other by surname to maintain professionalism. So I echo Mr. Dodgson, in favour of returning to the surname.

Jeff Heenan: I like the space, however, I am curious about the 2nd row people feel about this.

Kathryn VP Internal ComArt society: I feel bad that my back is to some people. In MCG positive, the table can communicate with the whole audience. In addition, it is very possible to remain very professional on a first name basis, as I understand the difficulty of some last name pronunciations. I also like the projector.

Alex Rotman ASUS representative: I just wanted to say I'm not big on the first name basis and that we could find a different arrangement in this room. I think it's okay like a horseshoe, 2 rows is not as efficient.

Kieran Slobadin: We didn't choose the layout, but we would choose to change the room layout if allowed.

TK Pritchard, Social Issues Commissioner: I don't like having my back to people, but I like the projector
As for the first name, I think it's a great idea, to be more accessible to gallery members. I think that in an effort to be accessible, most professional jobs don't refer to each other by last name, unless it is very serious.
I think it's a great decision, Patrick, because I feel better addressing everybody; I feel we are more accessible.

David Sinkinson, Municipal Affairs Commissioner: I agree with TK that I like the first name, like in the House of Commons. We are trying to get away from surnames, and don't want to get back to that; we noticed and addressed this issue.

In terms of space, usually mikes help, but a change of layout would help as well.

CompSci President: I like the projector screen, as it is actually frontal. We maybe find a better situation with the table, but even with backs facing, the acoustics are much better. I can still hear everyone.

As for names, I'm on the fence. I like the decorum of surnames, but I see the appeal of being less formal, more open with first names. But I really like room, we should stay.

Rico Garcia, ASUS President: Whether we decided to make Assembly accessible to student gallery in the history and tradition of the JDUC, we are taking that away, just to make this aware.

Mike NSS: First of all, it's good to be back. Echoing a couple things, I prefer last names, as I don't know many people and it is my first time interacting with you. I'd prefer not to use first names. With the space, I really like to see this full circle and if it is a respect thing, I am not feeling disrespected, it seems like a level playing field to see everyone.

Mackenzie NSS Proxy: I've had the benefit of many meetings in this room as a member of Senate. That being said, everyone seems to notice, microphones not necessary. The acoustics are better; you don't need to yell and when it comes to AMS, they have to ride the fine line between professional and accessible.

In my personal opinion, we should think of highest level of business professional should be kept 100% professional and leave it to the rest of AMS to be accessible. I encourage the surname system when referring to members, although there is much debate with how the speaker should refer to members.

In the end, its much easier, to refer to people by titles or surnames to deal with issues versus personal issues.

Nick Francis, Rector: One thing to echo, I agree with using surnames. Another thing to consider would be the difficulty to see nametags as I can't see half of them so it will be difficult to address.

Amanda, member at large: For the issue of a surname with a title attached, members of assembly can establish how they would like to be addressed (ex. Marital status shouldn't be identified). Asking them how they want to be addressed can be a way around it?

Just as long as no assumptions are involved, I'm for it.

Mitch Piper: Didn't we say we would refer that way as "Member" followed by surname?

Jeff Heenan: I wanted to try that out.
With a vote, that can be overruled, as long as there's a 2/3rds majority

Nick Harris, Rector: Does it have to be one or other? Can it be what Amanda said- to ask members?

Jeff Heenan: It can be that. Thoughts for this are to try it out to see what people think. We have tried pronouns, surnames, and first names so you can think about it, either at this or the next assembly; we can make motion about how they'd like to be addressed as a person or whole.

Amanda M. ASUS representative: I agree with the professionalism. For example, we did have students coming up thinking of intimidation versus going to the assembly. It is important to be professional but the AMS assembly is for students so I can't see how last name would display that.

Faria ASUS rep: The first name is an issue of professionalism. Last assembly, we suggested member, so that members at large can also be called, so, I think it's the best way.

Morgan Campbell, AMS President: I like Amanda's point, we should be thinking about students who come to join.
There's one advantage to having 3 rows because in the McLaughlin room, the audience is looking at all of our back's, but here, everyone's getting a bit of each, so the audience is getting the same experience. That's one thing to consider when evaluating the room.

Derek Dodgson: It is in the rules of order that people be referred to certain names so I still feel strongly for individual choice of names.
I think that makes sense.

TK Pritchard: I feel we should choose our own although that may end up being confusing, but it is up to Patrick. I want every student here to feel like we are on the same level as friends. Not that we're all friends, but we should be...
I hate everyone... I just want to casually have conversations with everyone.
I want them to feel like that with Morgan Campbell. I want every student to feel that comfortable and the last name doesn't really work like that. So I don't care about professionalism, I care about the students. A casual relationship and endearing relationship.

Kathryn W: There are lots of issues with professionalism. I've sat in business meetings on a first name basis, so I echo TK. At the end of day, we're all students, not better, we're just student representatives. We received couple emails with titles that students feel a barrier. It is important to break the barrier - we're on same level, just voicing their opinion so it is important to maintain that level of equity.

Mitch Piper: By using last names, we instantly become aware of the rules of order, thus, we can be part of order. Using first names instantly becomes exclusive. Last names or a surname becomes an acknowledgment of the rules of order, and then the gallery can follow the rules as well. We can still be helpful to those we're serving; friend and helpful can be different feelings.

Jeff Heenan: We can continue this next meeting.
Next speaker Derek.

Derek Dodgson: In this part of discussion, we have had confusions of people with the same first name and this is a practical issue.

Kieran Slobadin: Point of information: We all know multiple names are common.

Derek Dodgson: But it is much more common for same first names.
Moving on, I want to agree with Mitch. It is not important to compare ourselves to a business meeting. It is important to compare us to a government, to the highest body of government.
We can be incredibly personable outside of room, but in this body, it is important to respect the rules of order on level of government.
We'll take a vote after?

Mitch Piper: Can all members participate?

ASUS rep: If you do not refer to position and last name, it becomes hard to relate to what position; so it helps to give clarification to members in gallery.
It was mentioned in AMS assemblies.
It's an intimidating place because gallery members don't know their role and to address that, you have to outreach on a different sense because of names.

Duncan Peterson ASUS Vice-President: Point of information: explain basic rules for assembly? Have a greeter?

Patrick: Member last name versus first name?

Morgan Campbell, AMS President:
Point of information: One more thing about this room, there is no assigned seating – people can mix it up. Benefits?

David Sinkinson, Municipal Affairs Commissioner:
Kaleidoscope is a program, where we provide little buddies in elementary school programs. We need more volunteers for this as we are 30 short, please let me know as we have about 170.
If interested, email me for information.

Amanda: I'd just like to remind everyone of the annual report.

Mike MMS Vice-President: Point of information! We have 2 more reps now.

Patrick: Done!